Present: Nicholas A. Hay, John F. Fairbanks, Laila J. Michaud

CALL TO ORDER

Chairman Hay called the meeting to order at 7:00 p.m. in the Selectmen's Office at Town Hall.

APPROVAL OF WARRANT/MINUTES

Mr. Fairbanks moved that the Board approve the regular session minutes of November 9, 2009 as printed. Mr. Hay seconded the motion. The motion passed unanimously.

Mr. Fairbanks moved that the Board approve the regular session minutes of November 23, December 7, and December 14, 2009 as printed. Ms. Michaud seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

December 21, 2009 Payroll #39 \$ 162,836.57

Accounts Payable #38\$ 156,901.80

December 22, 2009 Deduction #39D \$ 106,663.30

ANNUAL LICENSE RENEWALS

Mr. Fairbanks moved that the Board approve the following licenses:

Type of License:

Victualler	Joe Serio	Serio Brothers, Inc. dba Westminster Pharmacy
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Michael Patsis Town House of Pizza

Joe Cadette, Manager Leominster Donuts, Inc. Dba Dunkin Donuts

Peter Vynne Wachusett Village Inn

James Crowley Wachusett Mountain Associates, Inc.

Jack Giguere Douglas E. Hicks VFW Grill

Joseph Pandiscio Joseph's Bistro

Donald Foster New England Restaurant Assoc. dba The Old Mill

Restaurant

Donald LeBlanc Westminster Country Club
Sean McNally McNallys Grille & Pub
Priscilla Panagiotidis Stefanos' House of Pizza
Thomas Traversi Mountain Ice Cream & Video

Victor Abdo Mike's Pizza

Paul Bartkus, Jr. The Woods of Westminster

Jason Kimball The Angler Fish Market & Chowder Co., Inc.

Sun Zhi Lin Green Tea

Victualler John M. Nadreau Leominster Donuts, Inc. Dba Dunkin Donuts

Cynthia Markevich The Markevich Sub-Station Food Corp./ Subway

Restaurant

Auto Joseph Pandiscio Joseph's Bistro

Amusement

Class II Steven W. Donahue Westminster Collision

John Laserte North Atlantic Trading Co.

Albert Albert dba Albert's Used Cars

Class III Albert Albert dba Albert's Used Cars

Ms. Michaud seconded the motion. The motion passed unanimously.

MEMORIAL COMMITTEE REPORT

Memorial Committee members were on hand to discuss their final proposed report. Mr. Fairbanks took a moment to thank the Committee for all their efforts in preparing their recommendations.

The Committee recommended that a memorial garden be placed on a parcel of land approximately 2 acres in size, located across from the Town Common next to the Town Barn. The Committee also submitted proposed policies and procedures as well as a Memorial Garden concept.

The Board of Selectmen agreed to review all suggestions, consider a permanent memorial committee and formalize a policy in January.

ACCEPTANCE OF ACT EXTENDING DEADLINE FOR MAILING QUARTERLY TAX BILLS

Mrs. Murphy explained that special legislation was passed which if accepted by the Board will allow the Town to collect the balance of the FY2010 taxes in two installments. She further explained that because the tax bills will be going out after December 31st, we would normally be required to collect the balance in one installment, which would be due on May 1. This legislation will allow us to have two installments. The first would be due 30 days from the date of mailing (as long as bills go out by the end of January) and the second will be due on May 1.

Ms. Michaud moved that the Town of Westminster accept Chapter 183 of the Acts of 2009 to extend the time for mailing the actual tax bills for fiscal year 2010 until January 30, 2010. Mr. Fairbanks seconded the motion. The motion passed unanimously.

HOME HEATING ASSISTANCE

Mr. Fairbanks moved that the Board approve the revised Home Heating Assistance application as presented and authorize up to \$10,000 from the Fred Smith Poor Fund to be used for the Home Heating Assistance.

7:56 PM ADJOURNMENT

Mr. Fairbanks moved that the Board adjourn. Ms. Michaud seconded the motion. The motion passed unanimously on a roll call vote.

Respectfully submitted,

Laila J. Michaud, Clerk (Prepared by B. Kazan)