Thomas P. O'Toole, Nicholas A. Hay, John F. Fairbanks Present:

## CALL TO ORDER

Mr. O'Toole called the meeting to order at 6:00 p.m. at the Town Hall.

# APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the regular session minutes of October 29 and November 19, 2008, as printed. Mr. Hay seconded the motion. The motion passed unanimously.

The following warrants were reviewed and approved:

December 17, 2008	Accounts Payable	\$ 870,223.59
December 22, 2008	Accounts Payable	\$ 210,444.68
	Payroll	\$ 151,265.02
December 23, 2008	Storm Payroll	\$ 64,293.21
	Deductions	\$ 149,633.34
December 29, 2008	Accounts Payable	\$ 929,654.32
December 30, 2008	Storm Accounts Payable	\$ 8,028.26

#### WESTMINSTER BUSINESSMAN OF THE YEAR AWARD

Mr. O'Toole presented the Westminster Businessman of the Year Award to Bruce Vincent. Those in attendance gave Mr. Vincent a standing ovation. State Representative Lew Evangelidis also presented Mr. Vincent with a Citation from the Commonwealth of Massachusetts.

### AGRICULTURAL COMMISSION

Mr. Fairbanks moved that the Board appoint Kerstin Hertel as an Alternate on the Agricultural Commission. Mr. Hay seconded the motion. The motion passed unanimously.

#### ANNUAL LICENSES

Mr. Hay moved that the Board sign the following annual licenses:

### **Common Victualler:**

Serio Brothers, Inc. dba Westminster Pharmacy

Town House of Pizza

Leominster Donuts, Inc. Dba Dunkin Donuts

Wachusett Village Inn

Wachusett Mountain Associates, Inc.

Joseph's Bistro

New England Restaurant Association dba The Old Mill Restaurant

Westminster Country Club

McNallys Grille & Pub

Kay's Dairy Bar

Mountain Ice Cream & Video

Mike's Pizza

The Woods of Westminster

The Angler Fish Market & Chowder Co., Inc.

Stefanos' House of Pizza

Green Tea

Douglas E. Hicks VFW Grill

O'Toole's Coffee Shop

Class II:

Albert's Used Cars

North Atlantic Trading Co.

Westminster Collision

**Class III:** 

Albert's Used Cars

**Auto Amusement:** 

Joseph's Bistro

Westminster Country Club Pro Shop

The Angler Fish Market & Chowder Co., Inc.

Mr. Fairbanks seconded the motion. The motion passed unanimously.

#### MEETING SCHEDULE

The Board agreed to meet on the following dates; January 6, 7, 14, 26, February 2, 9, 23, March 2, 9, 16, 23, 30, April 6, 13, 27, May 4, 18, June 1, 15, 29, July 6 and 20.

#### BOND ANTICIPATION NOTE

Treasurer/Collector Melody Gallant requested approval from the Board for the Library Renovation Project borrowing of a Bond Anticipation Note with Eastern Bank for \$490,000 with an interest rate of 2.75%.

Mr. Hay moved that Board approve the request to borrow \$490,000. Mr. Fairbanks seconded the motion. The motion passed unanimously.

#### FY09 LAND GRANT PROGRAM

Mr. O'Toole signed the Contractor Authorized Signatory Listing and Project Agreement for an FY09 Local Acquisitions for Natural Diversity (LAND) grant program for the Southern Monadnock Plateau Forest Legacy Project.

## ICE STORM EXPENSES

DPW Director Joshua Hall reported that as of this date \$266,243 has been spent and he anticipated the final figure to be closer to \$300,000. Chief Brent MacAloney reported that the Fire, Emergency Management and Ambulance costs were approximately \$69,000. Chief Sam Albert said the Police Department's costs were approximately \$33,000.

Town Accountant Donna Allard informed the Board that she has set up a special revenue account for all storm related payroll and accounts payable expenses.

State Representative Lew Evangelidis assured the Board that FEMA would be conducting workshops in the next couple of weeks to address any questions or concerns. He said FEMA will reimburse the town 75% of the expenses and he is hopeful that the state will take care of the remaining 25%.

# 7:02 PM EXECUTIVE SESSION

Mr. Hay moved that the Board meet in executive session to discuss collective bargaining and pending litigations. Mr. Fairbanks seconded the motion. The motion passed unanimously on a roll call vote. It was noted that the Board would adjourn directly from executive session.

## **ADJOURNMENT**

The Board adjourned from executive session at 8:48 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk (Prepared by B. Kazan)