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Present: Thomas P. O’Toole, Nicholas A. Hay, John F. Fairbanks

CALL TO ORDER

Mr. O’Toole called the meeting to order at 7:00 p.m. at the Town Hall.

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the minutes of October 1, 2008 as printed. Mr. Hay seconded the motion. The motion passed unanimously.

The following warrants were reviewed and approved:

October 20, 2008	Accounts Payable	\$ 271,939.59
October 27, 2008	Payroll	\$ 165,993.53
	Deductions	\$ 120,514.85
	Accounts Payable	\$ 76,544.55

INTERFUND BORROWING

Mr. Fairbanks moved that the Board approve the authorization of Interfund Borrowing from the Stabilization Fund for the following Chapter 90 Projects; \$140,000 for a Rubber Wheel Excavator and \$200,000 for the North Common Road Drainage Improvement for a total of \$340,000. Mr. Hay seconded the motion. The motion passed unanimously.

CAPITAL PLANNING APPOINTMENT

Mr. Fairbanks moved that the Board appoint Jeffrey Schutt to the Capital Planning Committee. Mr. O’Toole seconded the motion. The motion passed unanimously.

TOWN PLANNER SCREENING COMMITTEE

Mr. Fairbanks moved that the Board appoint the following people to the Town Planner Screening Committee; Chief Albert, Chief MacAloney, Joshua Hall, Elizabeth Swedberg and Karen Murphy. Mr. Hay seconded the motion. The motion passed unanimously.

SURPLUS PROPERTY – FIRE DEPARTMENT

Mr. Fairbanks moved that the Board declare the Fire Department’s low-band portable radios and pagers as surplus property and authorize Chief MacAloney to donate them to the Hardwick and Barre Fire Departments, respectively. Mr. Hay seconded the motion. The motion passed unanimously.

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SURPLUS PROPERTY – 69 WEST MAIN STREET

Mr. Fairbanks moved that the Board declare items in the house at 69 West Main Street as surplus property and authorize Town Coordinator Karen Murphy to dispose of the items as such. Mr. Hay seconded the motion. The motion passed unanimously.

OPTION TO PURCHASE CONSERVATION RESTRICTION

Mr. Fairbanks moved that the Board sign an Option to Purchase Conservation Restriction on 233 South Ashburnham Road property owned by Eino and Alice Jarvenpaa for the sum of one dollar (\$1.00). Mr. Hay seconded the motion. The motion passed unanimously.

COUNCIL ON AGING

The Board requested that Mrs. Murphy contact the COA to interview Mrs. Debbie Kilgour and report back to the BOS with their recommendation.

SUPPLIES AND SERVICES CONTRACTING

Mr. O'Toole announced that Town Coordinator Karen Murphy has successfully completed the Supplies and Services Contracting Certification Seminar in the Massachusetts Certified Public Purchasing Official (MCPPO) Program conducted by the Office of the Inspector General. Mrs. Murphy's exam score was 100%.

SENIOR CENTER BUILDING COMMITTEE APPOINTMENT

Mr. Fairbanks moved that the Board appoint Dan Stango to the Senior Center Building Committee. Mr. Hay seconded the motion. The motion passed unanimously.

SPECIAL TOWN MEETING WARRANT ARTICLES

The Board met with the Advisory Board to discuss the articles for upcoming Special Town Meeting on November 18, 2008.

9:32 PM EXECUTIVE SESSION

Mr. Fairbanks moved that the Board meet in executive session to discuss contract negotiations. Mr. Hay seconded the motion. The motion passed unanimously on a roll call vote. It was noted that the Board would adjourn directly from executive session.

ADJOURNMENT

The Board adjourned from executive session at 9:40 p.m.

Respectfully submitted,
John F. Fairbanks, Clerk
(Prepared by B. Kazan)