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Present: Thomas P. O’Toole, John F. Fairbanks
 Absent: Nicholas A. Hay

CALL TO ORDER

Mr. O’Toole called the meeting to order at 7:00 p.m. at the Town Hall.

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the minutes of March 26, 2008 and May 21, 2008, as printed. Mr. O’Toole seconded the motion. The motion passed unanimously.

The following warrants were reviewed and approved:

June 23, 2008	Accounts Payable	\$ 96,918.92
	Payroll	\$ 168,383.61
	Deductions	\$ 109,252.77
June 30, 2008	Accounts Payable	\$ 210,117.01
	Accounts Payable	\$ 273,567.11
	Accounts Payable	\$ 18,013.11
	Payroll	\$ 107,422.93
	Payroll	\$ 471.01
July 7, 2008 FY09	Payroll	\$ 54,551.62
	Deductions	\$ 104,118.33

APPOINTMENTS

Cultural Council

Mr. Fairbanks moved that the Board appoint Sandra Thibodeau to the Cultural Council. Mr. O’Toole seconded the motion. The motion passed unanimously.

Animal Control Officer

Mr. Fairbanks moved that the Board reappoint Eula Bradley as Animal Control Officer. Mr. O’Toole seconded the motion. The motion passed unanimously.

Mr. Fairbanks noted Ms. Bradley’s name had been left off the reappointment list (in error) for the June 18th meeting.

YANKEE STREET FAIR

Mr. Fairbanks moved that the Board approve the request from the First Congregational Church to use the (old) Town Hall lawn and portions of Pleasant and Bacon Streets for

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their Annual Yankee Street Fair being held on August 23, 2008. Mr. O'Toole seconded the motion. The motion passed unanimously.

PAYROLL CHANGE REQUEST

Mr. Fairbanks moved that the Board approve payroll requests for the hiring of an Assistant Town Accountant and a step increase for an EMT/Firefighter. Mr. O'Toole seconded the motion. The motion passed unanimously.

ELEVATOR CONTRACT

Mr. Fairbanks moved that the Board approve the signing of a 3 year contract with Otis Elevator for maintenance of the elevator at Town Hall and the Public Safety Building. Mr. O'Toole seconded the motion. The motion passed unanimously.

COPIER CONTRACTS

Mr. Fairbanks moved that the Board approve the signing of a five year lease agreement and a five year maintenance agreement with Oce' for copy machines at the Town Hall, Public Safety Building (2), DPW and Forbush Library. Mr. O'Toole seconded the motion. The motion passed unanimously.

APPRAISAL CONTRACT

Mr. Fairbanks moved that the Board approve the signing of a contract with Ellen Anderson of EWH Anderson Valuation in the amount of \$4,875 for appraisal work regarding Article #30 Annual Town Meeting Forest Legacy Due Diligence. Mr. O'Toole seconded the motion. The motion passed unanimously.

INTERFUND BORROWING

Treasurer/Collector Melody Gallant explained to the Board she would like approval to borrow \$106,593.13 internally from the stabilization account. The amount comprises \$8,171.13 for South Street Engineering, \$75,000. for crack sealing and \$23,422. for Battles Road Engineering.

Mr. Fairbanks moved that the Board approve the signing of an interfund borrowing from the stabilization account in the amount of \$106,593.13. Mr. O'Toole seconded the motion. The motion passed unanimously.

INVESTMENT POLICY

Treasurer/Collector Melody Gallant reviewed a draft of the proposed Investment Policy with the Board. Mr. Fairbanks asked for further clarification on whether Item C included any special stabilization funds. It was agreed to get further clarification and review the final draft at the next Board of Selectmen's meeting on July 23rd.

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PARKS & RECREATION COMMISSION

P & R Commissioners Erick Phillips, Karl Cudak and Anthony Siciliano were on hand to update the Board on the P & R activities. They reported that approximately 240 children have registered for the Summer Program a 40% increase over last year’s enrollment. They also stated that they would like to offer the Tween Program next summer and anticipate sending out a survey to see how much interest there is.

REAPPOINTMENT

Mr. Fairbanks moved that the Board reappoint Erick Phillips and Karl Cudak to the Parks & Recreation Commission. Mr. O’Toole seconded the motion. The motion passed unanimously.

ADVISORY BOARD PRIORITY LIST ITEM

Members of the Advisory Board met with the Board of Selectmen to discuss eliminating Fall Town Meeting spending articles. Both Boards agreed that if a spending article can wait until the Spring Annual Town Meeting then it should.

The Boards agreed to address a 5 year business plan at the next Board of Selectmen meeting scheduled for July 23rd. Mr. Fairbanks suggested that a uniform template be created for all budgets which will include capital needs, manpower needs and expenditure needs.

8:00 PM ADJOURNMENT

Mr. Fairbanks moved that the Board adjourn. Mr. O’Toole seconded the motion. The motion passed unanimously.

Respectfully submitted,

John F. Fairbanks, Clerk
(Prepared by B. Kazan)