



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

October 13, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Members: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder; Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of September 28, 2015 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the water services account commitment for the month of September 2015 in the amount of \$2,868.29. The motion seconded by Commissioner Ryder. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission sign the sewer services account commitment for the month of September 2015 in the amount of \$903.41. The motion seconded by Commissioner Ryder. Voted unanimously.

6:04 PM Commissioner Ryder made a motion to sign the payroll authorization request for Timothy Kelley who will be replacing the recently retired Tom Sutela. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:05 PM Commissioner Ryder made a motion to award the contract for winter sand in the amount of \$11.00 per ton delivered to Northeast Sand & Gravel. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:06 PM Commissioner Ryder made a motion to approve the 2015 Quarter 3 Public Works report to the Board of Selectmen drafted by the Director of Public Works. The motion seconded by Commissioner Butterfield. Voted unanimously.

Bathrick Road

Jim Delisle was present to discuss the Commission's proposed Fall Special Town Meeting request for \$20,000 for Bathrick Road design engineering.

Holmes Park Water District Rescind Discussion

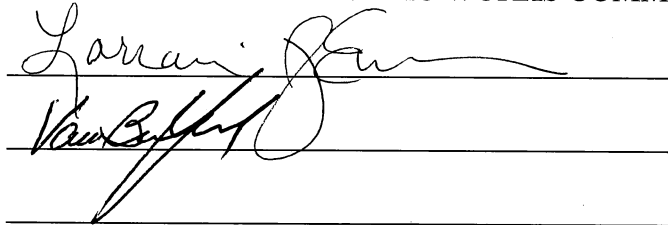
Commissioner Butterfield reported that the District will not be looking at this until November 2015.

Whitman River Sewer System Improvements

The Commission discussed the November 3rd ballot vote for the project.

6:57 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Handwritten signatures of Larran and Van Buren over three horizontal lines.

Documents / Exhibits

1. Timothy Kelley Payroll Authorization Request
2. FY16 Winter Sand Contract
3. Public Works Quarter 3 Board of Selectmen Report