



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

September 8, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Members: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder

4:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

4:01 PM Commissioner Ryder made a motion that the Commission approve the meeting minutes of August 24, 2015 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

Discussion Items:

Bathrick Road

A status update on the VHB engineering proposal was provided for residents in attendance by Chairman Emerson. The proposal is expected to be in hand in time for discussion at the PWC's next meeting on 9/28/2015. Residents were told that previously proposed improvements will still take place. One resident noted an incorrect label on a photo in the VHB preliminary report. On page 12 of 31, "160" should be "152".

Water/Sewer Abatement Requests:

Cudak (50 Knowler Road), Storm (78 State Rd. East) and Re (19 Crestview Lane) water/sewer abatement requests were approved in accordance with the Director's recommendations

Whitman River Sewer System Improvements

The presentation has been finalized and Chairman Emerson will ask the Director to post it on the Public Works website and to forward the current version to Town boards.

Holmes Park Water District Rescind Discussion

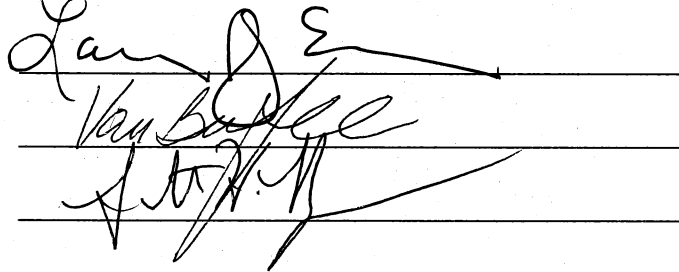
Commissioner Butterfield reported that progress is being made on the forensic review of District financials.

4:32 PM Commissioner Butterfield made a motion to approve water and sewer commitments for the month of August 2015. The motion seconded by Commissioner Ryder. Voted unanimously.

4:35 PM The Commission met with the representative from the Fitchburg Sentinel and Enterprise, at his request, and provided background info on the Bathrick Road, Holmes Park Water District Rescind and Whitman River Sewer System Improvements issues.

4:56 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures, each written over a horizontal line. The top signature is 'Lan D E', the middle one is 'Van Butler', and the bottom one is 'J. W. J.'.

Documents / Exhibits

1. Water abatement request 50 Knower Road
2. Sewer abatement request 78 State Road East
3. Sewer abatement request 19 Crestview Lane