



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

August 24, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Members: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder; Joshua W. Hall – Director of Public Works

5:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

Whitman River Sewer System Improvements

Commissioner Butterfield discussed the sewer system improvements presentation to be presented at the Board of Selectmen meeting.

Bathrick Road

The Director of Public Works discussed the draft Bathrick Road assessment and recommendation report.

Holmes Park Water District Rescind Discussion

Commissioner Butterfield stated that the Town Treasurer has records on property owners that have paid betterments that may help the District sort out their financials.

Sargent Road sewer extension agreement

The Director of Public Works stated that town counsel recommended entering into an agreement with the owners of 94, 96 & 98 Sargent Road who will be extended the sewer main on Route 140/West Main Street to their property on Sargent Road.

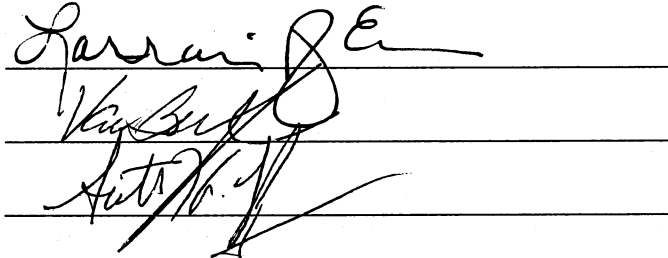
5:36 P.M. Commissioner Ryder made a motion to execute the agreement with the Ridge Realty Trust II allowing Ridge Realty Trust II to extend the sewer main to their apartments on Sargent Road from Route 140/West Main Street. The motion seconded by Chairman Emerson. Voted unanimously.

5:41 PM Commissioner Ryder made a motion that the Commission move the meeting at DPW Building to Town Hall, 11 South Street, Room 205 for a meeting with the Board of Selectmen to discuss the draft Bathrick Road assessment and Whitman River sewer system improvements project. The motion seconded by Chairman Emerson. Voted unanimously.

6:05 PM Reconvened meeting at Town Hall with the Board of Selectmen to discuss the draft Bathrick Road assessment and recommendation report and the Whitman River sewer system improvements presentation.

7:05 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures, each written over a horizontal line. The top signature is in cursive and appears to be 'Darrin E'. The middle signature is also in cursive and appears to be 'K. Butterfield'. The bottom signature is in cursive and appears to be 'A. Ryder'.

Documents / Exhibits

1. Draft Bathrick Road assessment and recommendation report
2. Sargent Road sewer extension agreement