



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

July 20, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Members: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder; Joshua W. Hall – Director of Public Works

5:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

5:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of July 6, 2015 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

5:02 PM Commissioner Butterfield made a motion to reorganize and appoint Lorraine J. Emerson as Chairman and Scott H. Ryder as Clerk. The motion seconded by Commissioner Ryder. Voted unanimously.

5:03 PM Commissioner Ryder made a motion to grant the request by the Police Chief to close Academy Hill Road from #22 to #34 on Sunday, August 9, 2015 from 9:00 a.m. to 5:00 p.m. for the Neighbors Helping Neighbors benefit on the common. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:05 PM Commissioner Ryder made a motion to award the FY16 contract for structure adjustments to Martinez Road Construction Inc. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:06 PM Commissioner Butterfield made a motion to award the FY16 contract for Full Depth Pavement Reclamation with calcium chloride to All States Asphalt, Inc. The motion seconded by Commissioner Ryder. Voted unanimously.

5:07 PM Commissioner Ryder made a motion to award the FY16 contract for pavement milling to P.J. Albert, Inc. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:10 PM Commissioner Ryder made a motion to award the FY16 contract for diesel fuel to Dennis K. Burke. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:12 PM Commissioner Ryder made a motion to award the FY16 contract for Class I Bituminous Concrete Type I-1 laid in place to P.J. Keating, Co. The motion seconded by Commissioner Butterfield. Voted unanimously.

Holmes Park Water District Rescind Discussion

The Director of Public Works informed the Commission that he has invited the District to their August 10, 2015 meeting to discuss the status of the Town taking over the water system.

Whitman River Sewer System Improvements

The Director of Public Works informed the Commission that a final offer was made to the Town.

Public Works Facility Capital Improvements

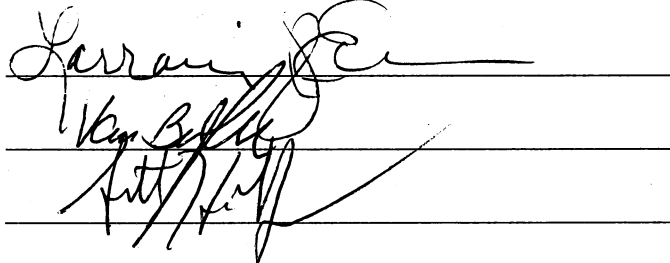
The Director of Public Works discussed priority improvements/needs at the Public Works facility which includes extending the public sewer to serve the facility, covering the winter sand/salt mix pile and a vehicle wash station.

5:43 PM Commissioner Ryder made a motion that the Commission move the meeting at DPW Building to Town Hall, 11 South Street, Room 205 for a meeting with the Board of Selectmen to discuss the Pavement Management update, gravel section of Bathrick Road, sewer intermunicipal agreement and energy net metering agreement. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:05 PM Reconvened meeting at Town Hall with the Board of Selectmen to discuss the pavement management update, Bathrick Road, sewer intermunicipal agreement and energy net metering agreement.

7:30 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures on three horizontal lines. The top signature is in cursive and appears to be 'Larraine'. The middle signature is 'Way Butterfield'. The bottom signature is 'Fitz'.

Documents / Exhibits

1. Neighbors Helping Neighbors road closure request
2. FY16 structure adjustment contract
3. FY16 full depth pavement reclamation contract
4. FY16 pavement milling contract
5. FY16 bituminous concrete laid in place contract