



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

May 26, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Members: Vance A. Butterfield, Scott H. Ryder
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Ryder made a motion that the Commission approve the meeting minutes of May 11, 2015 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

Holmes Park Water District Rescind Discussion

The Director of Public Works stated that he contacted the District for a status update and is waiting to hear back from them.

Whitman River Sewer System Improvements

The Director had nothing new to report.

6:05 PM Pole Petition Hearing South Ashburnham Road

Commissioner Butterfield opened the public hearing. Kelly-Ann Condon of UC Synergetic representing Verizon presented the project. There were no public comments. The Director of Public Works, Joshua Hall, had no objection to the pole locations as staked in the field. Commissioner Ryder made a motion to close the public hearing. The motion seconded by Commissioner Butterfield. Voted unanimously. Commissioner Butterfield closed the public hearing at 6:07 PM. Commissioner Ryder made a motion to grant the pole petition request on South Ashburnham Road. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:15 PM Pole Petition Hearing Pierce Road

Commissioner Butterfield opened the public hearing. Kelly-Ann Condon of UC Synergetic representing Verizon presented the project. Gisele Bourgeois of 31 Pierce Road questioned the purpose and location of the new poles and if the poles will interfere with her driveway. Ms. Condon explained that the poles were necessary to extend service to new house lots on Pierce Road and that the new poles would not interfere with the driveway. The Director of Public Works, Joshua Hall, had no objection to the pole

locations as staked in the field. Commissioner Ryder made a motion to close the public hearing. The motion seconded by Commissioner Butterfield. Voted unanimously. Commissioner Butterfield closed the public hearing at 6:22 PM. Commissioner Ryder made a motion to grant the pole petition request on Pierce Road. The motion seconded by Commissioner Butterfield. Voted unanimously.

OLD BUSINESS

Pavement Management Update

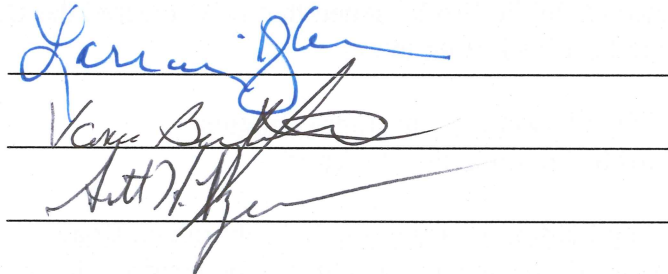
Commissioner Butterfield asked for the status of the Pavement Management Update. The Director stated that it was complete and he wanted to hold off discussing until all Commission members were present to comment and discuss.

Bathrick Road

Commissioner Butterfield asked if the Town or a contractor will perform the planned work for the road. The Director stated that the Highway Department is planning on performing the work. Residents Vinny & Jan O'Connell of 152 Bathrick Road were present during the discussion. The Director explained the planned work for the road which will be scheduled after July 1.

6:36 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Three handwritten signatures are present, each written over a horizontal line. The top signature is in blue ink and appears to be 'Loren...'. The middle signature is in black ink and appears to be 'Van...'. The bottom signature is in black ink and appears to be 'Att...'. The lines are horizontal and extend across the width of the signatures.

Documents / Exhibits

1. Pole petition South Ashburnham Road
2. Pole petition Pierce Road