



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

May 11, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Members: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder; Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of April 27, 2015 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Services Account commitment for the month of April 2015 in the amount of \$93.48. The motion seconded by Commissioner Ryder. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission sign the Water Services Account commitment for the month of April 2015 in the amount of \$142.92. The motion seconded by Commissioner Ryder. Voted unanimously.

6:04 PM Commissioner Ryder made a motion to mill and pave the section of Oakmont Avenue from East Gardner to North Common/Mossman Road with MassDOT Winter Recovery Assistance Program (WRAP) monies. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:05 PM Commissioner Ryder made a motion to award the contract for Sidewalk Replacement on Elliott & Pleasant Streets to Borges Construction Inc. of Ludlow, Massachusetts. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:07 PM Commissioner Butterfield made a motion to award the contract for a new water/sewer pickup truck to Liberty Chevrolet of Wakefield, Massachusetts. The motion seconded by Commissioner Ryder. Voted unanimously.

Pavement Management Update

The Director of Public Works indicated that the update was still being worked on and hoped to have by the Commission's first meeting in June.

Holmes Park Water District Rescind Discussion

Chairman Emerson asked the Director to reach out to the Holmes Park Water District to get a status update.

Whitman River Sewer System Improvements

The Director indicated that some projects have dropped off for USDA funding this year which could make the sewer inline storage system more favorable for funding this year.

6:15 PM Pole Petition Hearing South Ashburnham Road

Chairman Emerson opened the public hearing. Paul Davis of UC Synergetic representing Verizon presented the project. There were no public comments. The Director of Public Works, Joshua Hall, had no objection to the pole locations as staked in the field. Commissioner Ryder made a motion to close the public hearing. The motion seconded by Commissioner Butterfield. Voted unanimously. Chairman Emerson closed the public hearing at 6:19 PM. Commissioner Ryder made a motion to grant the pole petition request on South Ashburnham Road. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:25 PM Pole Petition Hearing North Common Road

Chairman Emerson opened the public hearing. Paul Davis of UC Synergetic representing Verizon presented the project. There were no public comments. The Director of Public Works, Joshua Hall, had no objection to the pole locations as staked in the field. Commissioner Ryder made a motion to close the public hearing. The motion seconded by Commissioner Butterfield. Voted unanimously. Chairman Emerson closed the public hearing at 6:32 PM. Commissioner Ryder made a motion to grant the pole petition request on North Common Road. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:36 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

Vanessa Butterfield

Scott Ryder

Documents / Exhibits

1. Sidewalk Replacement on Elliott & Pleasant Streets contract
2. Water/sewer pickup truck contract
3. Pole petition South Ashburnham Road
4. Pole petition North Common Road