



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

April 21, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Commissioners: Lorraine J. Emerson – Chairman, Vance A. Butterfield, and Scott H. Ryder

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of March 31, 2015 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission sign the Water Services Account commitment for the quarter in the amount of \$61,402.64. The motion seconded by Commissioner Ryder. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Services Account commitment for the quarter in the amount of \$102,654.71. The motion seconded by Commissioner Ryder. Voted unanimously.

6:09 PM Commissioner Butterfield made a motion to have the Chairman sign the NPDES PII Annual Report. The motion seconded by Commissioner Ryder. Voted unanimously.

6:14 PM Commissioner Butterfield made a motion to approve closure of a segment of Mile Hill Road for 15 minutes at 9:30 AM on April 23rd at the request of the Central Mass Striders. The motion seconded by Commissioner Ryder. Voted unanimously.

6:16 PM Commissioner Butterfield made a motion to approve closure of a segment of Mile Hill Road for 15 minutes at 9:30 AM on May 9th at the request of the Destination Cycling, subject to approval of the Westminister Police Dept. The motion seconded by Commissioner Ryder. Voted unanimously.

Pavement Management Update

Commissioner Butterfield provided an overview of the report and noted that it was prepared before the severe winter of 2014/2015, which could have had an impact on the findings.

Bathrick Road

Three residents of Bathrick Road were in attendance to discuss next steps in the road improvement (paving) request. An update of the status of actions to date was provided. Based on apparent lack of support for the ATM spending article for paving the road, the supporters now plan to change the motion on the floor at the ATM to a request for \$70K for engineering to confirm the exact scope of the paving project.

Holmes Park Water District Rescind Discussion

An update on the status of the issue was provided by Chairman Emerson and Commissioner Butterfield for Commissioner Ryder, who has been unavailable for recent PWC meetings

Annual Water & Sewer Rate Review

The Commission discussed the proposed rate increase strategy and will continue the discussion at the 4/27/15 meeting.

Whitman River Sewer System Improvements

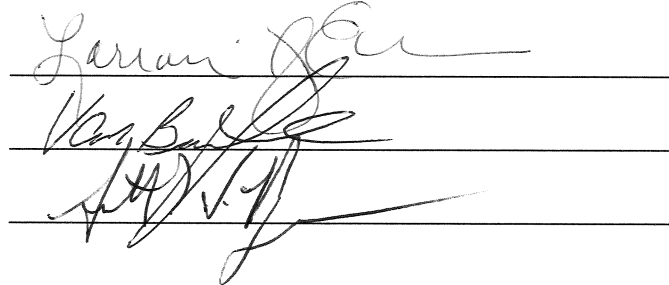
No new items were discussed on this subject.

FY2016 Budget

To be discussed at the 4/27/15 meeting

6:56 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Three handwritten signatures are present, each written over a horizontal line. The top signature is the most legible, appearing to read 'Larran'. The middle and bottom signatures are more stylized and difficult to decipher.

Documents / Exhibits

1. 2015 NPDES PII MS4 General Permit Annual Report
2. Road closure request Mile Hill Road by Central Mass Striders on 4/23/15
3. Road closure request Mile Hill Road by Destination Cycling on 5/9/15