



# Town of Westminister

MASSACHUSETTS 01473  
FROM THE OFFICE OF THE  
**PLANNING BOARD**  
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. Jon Wyman - Chairman, Marie N. Auger - Vice Chair, Michael Fortin Jay Shenk Joseph Flanagan .

## MINUTES OF SPECIAL MEETING

Thursday, October 16, 2014  
Room 222, Town Hall

Attendees: Jon Wyman, Mike Fortin, Jay Shenk, Town Planner Stephen Wallace

Absent: Marie Auger, Joseph Flanagan

Additional Attendees: None

4:00 p.m.

Jon opened the Planning Board meeting and informed those present the meeting was being audio recorded.

4:00p.m. *Planning Board recommendation to the Department of Public Works Commissioners on the petition for road acceptance and layout out of Rebanna Road (PRM Capital Investments LLC, Petitioner).*

Jon asked Stephen to inform the Board of the petition details. Stephen updated the PB. Stephen showed the PB the non-binding report request letter from the DPW Commissioners/Josh Hall which Jon read aloud. Jon noted the As Built roadway plan.

Jon asked if all items on the PB checklist for acceptance had been completed. Stephen said the only thing not in hand was the Con Com Certificate of Compliance for the Con Com order of conditions.

After discussion by the PB about the PB agreement with the proponent (PRM Capital LLC.), Mike made a motion to recommend acceptance of Rebanna Road as laid out in the As Built Plan for Rebanna Road by R Wilson & Associates dated September 30, 2014 in a letter to the DPW Commissioners, conditional on the receipt of the Con Com Certificate of Compliance for the work noted in item #1 of the agreement. Seconded Jay. Voted 3-0 in favor of sending the letter.

4:10p.m. *PB Payment Voucher to Gardner News for Fall Town Meeting Zoning Amendments public notice.*

Stephen asked the Board to sign the payment voucher for the PB public notice published in the Gardner News. After review, Board members signed the authorization of payment voucher.

4:12p.m. *Adjourn.*

Jay made a motion to adjourn. Mike seconded. The PB voted AIF to adjourn.

1 Pages of Minutes  
Respectfully submitted,  
Michael Fortin

4 Attachments :

- 1) As Built Plan for Rebanna Road in Westminister MA, R. Wilson & Associates, dated September 30, 2014 1 page.
- 2) DPW request for non-binding report letter dated October 15, 2014. 1 page.
- 3) PRM Capital LLC letter to DPW requesting road acceptance of Rebanna Road dated September 9, 2014. 2 pages.
- 4) Town Planner/PB/Town Council road acceptance checklist and procedures dated July 2011. 4 pages.