



Town of Westminister

MASSACHUSETTS 01473

FROM THE OFFICE OF THE
ECONOMIC DEVELOPMENT COMMITTEE

Phone: (978) 874-7414

Economic Development Committee – Meeting Minutes for February 13, 2013 (joint meeting with the Master Plan Committee)

Present: Stephen Wallace, Jeff Crowley, Richelle Brown, Joe Serio and Norma Hale.

Attending on behalf of the Master Plan Committee: Heather Billings, Linda Wiest, Laila Michaud, Mike Fortin, Ted Fiffy, Dean Johnson, Mike Gallant and Scott Ryder.

Guests attending: Sheryl Vaillett.

Meeting called to order at 7:01 PM

Motion to approve previous meeting minutes, AIF

The two committees held a joint discussion on the updated data & analysis portion of the Economic Development chapter. Town Planner explained how the State collects its unemployment and in-town jobs data. The new findings of fact were discussed. Minor edits were suggested and made. The committees then moved onto the opportunities and impediments discussion within the draft chapter. Both committees largely agreed with the revisions.

From there, the two committees engaged in a joint goal setting exercise for the Master Plan's Economic Development chapter. An overall goal was agreed to, and approximately ten supporting objectives were prepared (see attachment).

The EDC will meet again next on Wednesday March 6, 2013, at 7:00 PM to finalize the goals and objectives section of the Master Plan's Economic Development chapter and begin discussing possible recommendations. The EDC agreed to set a regular meeting date starting in March: the first Wednesday of every month at 7:00 PM.

The EDC moved one agenda item to its next meeting in March: debriefing from the January Economic Summit.

The EDC decided it would be a worthwhile endeavor to invite some members of the Town's 250th Celebration Committee to an upcoming meeting so they could give the EDC some guidance on how to organize a large-scale community event.

The meeting adjourned at 9:00 PM.