



Town of Westminster

MASSACHUSETTS 01473
FROM THE OFFICE OF THE
ECONOMIC DEVELOPMENT COMMITTEE
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Minutes from the meeting of the Westminster Economic Development Committee, held on: January 16, 2013, 6:00 PM in Room 112 at Town Hall.

Present: Joseph Serio, Joe Flanagan, Richelle Brown, Bud Taylor, Norma Hale and Town Planner Stephen Wallace.

Meeting called to order at 6:05 PM.

The Committee approved the minutes from its December 2012 meeting and its contribution to the Town's Annual Report.

The first order of business was discussing the last minute logistics for the Economic Summit scheduled for Wednesday January 23, 2013 at the Elementary School cafeteria, with a snow date of Wednesday January 30th. Items discussed included the agenda, meeting format, refreshments, local business outreach and expectations.

Next, the Committee discussed its work plan for the 2013 calendar year. It was acknowledged that the Committee will need to ask the Town for an operating budget starting next year if not sooner. For work tasks, the Committee settled on three items:

- Updating its database of local businesses.
- Continuing work on a promotional brochure.
- Planning for some sort of Town festival for 2014.

The agenda item dealing with Town funding priorities was not discussed.

The EC will meet again with the Master Plan Committee on February 13, 2013 to review the results of the Summit and review the second draft of the data & analysis portion of the Master Plan's Economic Development chapter.

The meeting adjourned at 7:10 PM.