

WEST NEWBURY PLANNING BOARD
Minutes of Meeting
August 6, 2013

Pursuant to a meeting notice posted by the Town Clerk and delivered to all Board members, a meeting of the West Newbury Planning Board was held on August 6, 2013 in the Planning Board Office. Board members Ann Bardeen, Chair, Richard Bridges, Brian Murphey, and John Todd Sarkis attended. Associate Member Dennis Lucey and Administrator Jean Nelson were also present.

The Meeting was called to order at 7:30 PM in the Planning Board Office.

Minutes July 16, 2013

The Board reviewed a portion of the Minutes which had been prepared by Brian Murphey. Review of the remaining Minutes will take place at the next meeting.

Review of Administrator position and wage rates in other communities

A chart of towns, rates, and research was distributed. There are gaps where communities have not responded. The Board would like to see full time Planner job descriptions and more survey information. It was determined that the responsibility of ensuring compliance and understanding of governing statutes should be stressed in defining the position of Planning Board Administrator.

Discuss potential actions for Fall Town Meeting

..Revisit medical marijuana facilities zoning

Several newspaper articles recently have addressed medical marijuana facilities. The Board reviewed addition of the heading to the list of uses requiring a Special Permit in the Industrial District.

..Review of Site Plan Review Zoning Bylaw proposed at the Annual Town Meeting, and discussion of how to proceed.

It was decided that the Board will ask the Finance Committee and Board of Selectmen members to meet jointly on September 3rd to discuss Site Plan Review in general and the proposed Zoning Bylaw in more detail.

..Discussion of GPOD Map update

Nelson related that DEP has added a new designation to land near the Artichoke River as Zone II. This map revision must go to Town Meeting for approval. MVPC will be asked to superimpose the area onto the Assessors' Map to confirm ownership and address.

..Discussion of MIMAP contract with MVPC

MIMAP will soon be available to the public on-line.

..Administrative Details

..A potential ANR Plan at Kent's Court was reviewed. Board members decided that the Application should be filed, if the Owner wishes to do so. The Board did not have a clear opinion as to the ANR status of joining two parcels together without adequate frontage. If the plan is filed, Town Counsel will be asked for an opinion.

..Haverhill Bank is purchasing 279 Main Street, at the corner of Main and Maple Streets, for the future location of a new branch bank.

Motion to adjourn, 9:50 PM.

Submitted by,

Jean Nelson
Planning Board Administrator

These Minutes were approved by the Planning Board on August 20, 2013.