

West Boylston Parks Facilities Committee (PFC) Meeting Minutes – June 4, 2015

PFC attendees: Patrick Crowley, Robert Dunne, Gary Flynn, Patrick Inderwish, John Owanisian, Christopher Rucho, Timothy Shea

- Chairman Inderwish opened the meeting at 7:03PM.
- Board of Selectmen (BOS) member John Hadley provided notification via Email that he has resigned from the PFC in order to avoid having more than two BOS members serve on the PFC (Mr. Crowley was recently elected to the BOS).

- **Motion:**

- Motion Originator: Mr. Rucho
- Motion Description: Approve minutes of March 16, 2015 PFC meeting
- Motion Seconded: Mr. Dunne
- Motion Discussion:
- Motion Outcome: All approved

- **Motion:**

- Motion Originator: Mr. Crowley
- Motion Description: Approve BETA Engineering invoices 4, 6, and 7 (totaling \$7733)
- Motion Seconded: Mr. Inderwish
- Motion Discussion: Discussion ensued concerning the status of invoice 5 with indication that invoice 5 included items that remained to be completed and billed including GeoProbe and Test Pit work. Approval of invoice 5 to be considered at future meeting.
- Motion Outcome: All approved.

- Email from Mr. Collins at BETA Engineering was reviewed:
 - GeoProbe work has been completed and BETA is targeting weeks of June 15 and June 22 for work that involves WB DPW backhoe.
 - Mr. Collins also indicated he is “still waiting for” information from WB DPW Director Sylvia that will be included in survey.
 - Mr. Collins pointed out BETA is holding off on “any significant cost estimate” until GeoProbe and Test Pit information is received.
 - Mr. Collins suggested BETA reps should attend next PFC meeting.
 - Invoices 4, 6, and 7 referenced previously were provided in Email attachment from BETA.
- **Mr. Dunne agreed to provide BETA with permit request data for all WB Parks (all fields and courts) covering the last five years.**
- Discussion then turned to plans for an informational meeting (date to be set at next PFC meeting) to be hosted by the PFC focused on a presentation of Goodale Park Master Plans:
 - Consensus indicated this meeting should occur after GeoProbe and Test Pit information has been assessed.
 - Agreed to specifically invite the following stakeholders: WB Police Chief, Fire Chief, DPW Director, Building Commissioner, Light Dept., Water Dept., School Committee Chair, WB BOS, Open Space Committee, Planning Board, Parks Commission, Parks and Recreation Director, Town Administrator, Council on Aging.
- **Mr. Inderwish agreed to assemble a checklist identifying complete list of items (as defined in RFP) expected from BETA Engineering for review at next PFC meeting.**

- Agreed to following date/time for next PFC meeting: Tuesday, July 28 at 7PM – **Mr. Collins and Mr. D'Ambrosia from BETA Engineering requested to attend.**
- There being no further business to discuss, a motion to adjourn the meeting was approved at 8:17PM.