

Parks Facilities Committee (PFC) Meeting Minutes – July 8, 2014

PFC attendees: Patrick Crowley, Robert Dunne, Gary Flynn, John Hadley, Patrick Inderwish, John Owanisian, Christopher Rucho

- Chairman Inderwish opened the meeting at 7:04PM.

Motion: A motion by Mr. Rucho and seconded by Mr. Hadley to approve PFC minutes of June 24, 2014 was approved.

Motion: A motion by Mr. Rucho and seconded by Mr. Hadley to approve PFC minutes of June 26, 2014 (with correction noted below) was approved.

Correction: Mr. Inderwish pointed out the minutes incorrectly referred to Mr. Warner as Mr. Larson – Mr. Owanisian to make correction before forwarding minutes to town clerk.

- The balance of the meeting focused on a discussion of short list proposals from firms seeking to develop the Goodale Park Master Plan, with the intention of selecting a firm to develop the Master Plan.

Motion: A motion by Mr. Crowley and seconded by Mr. Hadley to eliminate Weston & Sampson from consideration due to a non-responsive interview was approved.

Motion: A motion by Mr. Crowley and seconded by Mr. Hadley to eliminate Gale Associates from consideration due to low scores based on RFP scoring criteria was approved.

- Discussion ensued concerning the two remaining short list firms: BETA Engineering and Warner Larson.
- Based on use of scoring criteria (including interview score) from the Goodale Park Master Plan RFP, four of the committee members present rated BETA Engineering with the highest overall score and three committee members present rated Warner Larson with the highest overall score.

Motion: A motion by Mr. Rucho and seconded by Mr. Crowley to schedule a negotiating meeting with BETA Engineering, based on the majority vote of the committee designating BETA Engineering as the high scorer was approved.

- Further discussion indicated that the negotiation session will take place at the new town hall on Tuesday, July 22 at 7PM – Mr. Inderwish to invite BETA Engineering representatives and Town Administrator Mr. Gaumont.
- There being no further business to discuss a motion to adjourn was approved at 8:44PM.