

**Minutes of W.B. Parks Facilities Committee (PFC) Meeting
February 14, 2009**

Attendees:

Pat Crowley
Tim Duplin
Pat Inderwish
John Owanisian
Chris Rucho

Meeting Highlights:

- Minutes from January 3, 2009 PFC meeting were approved
- Pat Inderwish and Pat Crowley confirmed CPA grant award for \$25K
 - Motion to accept grant was approved
- PFC reviewed draft of architectural/design RFP – Pat Inderwish was commended for excellent job in developing this detailed document!
- Discussed/developed estimated high-level overall timeline for Goodale Phase 1 Project
 - RFP reviewed by Town Counsel – complete Feb. 27
 - RFP sent to various firms after review by Town Counsel
 - RFP responses received – April 15 estimate
 - DSB form scored and short list of firms to interview developed
 - Interview short list of RFP respondents – target completion May 15
 - Award contract for architectural/design RFP – target June 1
 - Architectural plans and total cost estimate received – target July 1
 - Contact citizens to initiate/solicit private funding component – July 1
 - Apply for CPA overall project funding – no later than Jan. 1, 2010
 - Present overall plan at town meeting – May 2010
 - First shovel hits ground (if all goes well) May 2010!

Next PFC meeting: Tuesday, March 3 @7PM