

**Minutes of W.B. Parks Facilities Committee (PFC) Meeting  
June 24, 2008**

Attendees:

Pat Crowley  
Pat Inderwish  
John Owanisian  
Val Pruneau

Meeting Highlights (action related items are **bolded**)

- Meeting focused primarily on schedule related to Phase 1 Goodale Park Improvement Project
- CPC application related to above project has been submitted totaling \$25K for architectural and engineering services
- Architectural design RFP to be developed working with Leon Gaumond
- Pat I. estimated this RFP to be approx. 30 pages in length with scope of work (5-7 pages) as key section
- Concluded that some of the preliminary project preparation (including initial RFP and work with architect on construction design) work can be completed without expenditure of funds
- **Pat Crowley was to work with Town Administrator** on financial mechanism by which PFC can expend funds related Phase 1 project
- Committee originally had more optimistic estimate in terms of potential start of construction, however concluded that Spring 2010 was realistic given the various steps involved and approvals needed
- Walk through of Goodale Park site was proposed with PFC, Leon Gaumond and Andrew Leonard (architect) to assist in RFP development – targeting week of June 30 or July 7 – **Pat I to schedule**
- Committee concluded involvement of town residents and users of parks will be important to build support and generate additional funding – this will be done after RFP is developed

**Next PFC meeting: Thursday, July 31, 7:00PM**