

**Minutes of W.B. Parks Facilities Committee (PFC) Meeting
August 27, 2008**

Attendees:

Patrick Crowley
Pat Inderwish
John Owanisian
Chris Rucho

Actions from meeting

Pat C to obtain estimate for architectural/design services
Committee to develop overall status presentation at next meeting
John O to send Superintendant Tom Kane approved minutes of July 31 meeting

Follow-up to action items from previous meeting

John O provided assessors map of land behind school – book/page# also obtained
John O scheduling time with Westboro Tennis Surfaces for estimate of tennis court reconstruction
Pat I plans to obtain estimate for potential value of timber behind middle/high school
Pat I estimated \$30K cost for irrigation system on proposed multi-purpose field
Pat C has contacted Army personnel to determine if Army Corp. of Engineers can be of assistance for parks related projects/development

Meeting Highlights

- Committee approved minutes from July 31 PFC meeting after modifying with corrections (related to specifics of grants) noted by Pat C
- Agreed to CC: School Superintendant Tom Kane for future approved minutes
- Pat I indicated meeting was to take place on August 28 at pool site with Urban Self Help Grant Coordinator
- Pat I mentioned that Jim O'Day had productive meeting with DCR official – Jim is also writing letter in support of committee's grant applications
- Pat I discussed recent meeting with school officials and discussion of proposed multi-purpose field – mentioned that school officials expressed opinion that field should have adequate setback from school building
- Pat C has drafted two warrant articles for Fall Town Meeting – drafts below:
 1. To see if the Town will vote to raise and appropriate or transfer from available funds, subject to receipt of a Commonwealth of Massachusetts, Executive Office of Environmental Affairs, Division of Conservation Services grant, a sum of money to construct a multi-purpose playing field on the town owned parcel of land behind the Middle/High School; or take any other action relative thereto.
 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be used by the Parks Facilities Committee for a Needs Assessment/Feasibility Study and other related services necessary for the implementation of the West Boylston Parks Facilities Improvement Program; any funds

not expended or committed to be expended under a contract by October of 2008 shall revert back to the source of funds, or take any other action relative thereto."

- Considerable discussion took place regarding need to prepare Parks Facilities Committee update for Selectman and Town Administrator
 - PowerPoint presentation expected to have 15-20 pages
 - Committee agreed to develop this at next PFC meeting (9/24)
 - Agreed to present at November 7 Selectman Meeting
 - Presentation to include following elements: Current conditions, benefits of improvements to community and short/long-term recommendations
- Agenda included update on subcommittee assignments:
 - Renovation of track and multi-purpose field: Val, Pat I.
 - New town pool/water park & practice field: Jim, Pat C.
 - Renovation of baseball/softball fields: Chris R., TBD
 - Renovation of tennis/basketball courts: John O, TBD
 - Parks acquisition/expansion: Dennis M, Jim
- Parks Facilities Committee has vacancy due to recent retirement of Bob Monk – vacancy to be filled when vacancy on Parks Commission is filled

Next meeting: Monday, September 24, 7:00PM