

West Boylston Affordable Trust
Meeting Minutes
July 10, 2013

Members present: Robert J. Barrell, Marc Frieden, John Hadley, Anna Kraemer and Patricia Halpin,

Also Present Dave Femia and Dick Heaton

,
Chairperson Halpin called the meeting to order at 6:08 p.m.

The minutes of the June 13, 2013 were read, corrected and amended. Mr. Hadley moved to approve the amended minutes. This motion was seconded by Mr. Frieden. – and unanimously approved.

Mr. Heaton is present to discuss the feasibility of developing additional affordable senior housing opportunities in West Boylston. A White Paper outlining the steps and resources necessary for successful development authored by Mr. Heaton was reviewed. Any development must be consistent with the approved Housing Production Plan. A first step would be to prepare a one page summary setting priorities and identification of possible properties.

In order to advance the feasibility process a request of \$11,000.00 from the CPC is suggested. While the CPC may approve this request Town Meeting has final approval. On a motion by Ms. Kraemer seconded by Mr. Frieden that the Affordable Housing Trust seek \$11,000.00 from the CPC to fund the feasibility study. This motion carried by unanimous vote.

In related business a warrant article must be prepared for October Town Meeting authorizing the Affordable Housing Trust to come back to the May Town Meeting with a proposal to pursue a RFP. Mr. Frieden moved that a warrant article be prepared for the October Town Meeting. This motion was seconded by Ms. Kraemer and approved by unanimous vote.

An invoice in the amount of \$1642.50 from H & H Associates was approved for payment. Mr. Barrell moved to pay the above amount. This motion was seconded by Mr. Hadley..

The next meeting is scheduled for August 13, 2013

The meeting adjourned at 7: 05 on a motion by Mr. Barrell. This motion was seconded by Mr. Hadley and approved by unanimous vote.

Respectfully submitted
Robert J. Barrell