

PERSONNEL BOARD

Minutes of Meeting

October 12, 2005

Board members present: Chairman James Parker, Jr., Lynn Watts, Kathy Wilfert, Robert Titus and Christine Gundling.

7:00 p.m.: Mr. Parker explained that at the Personnel Board's September meeting there were two new hires, the Assistant DPW Manager and the Building and Grounds Supervisor, which the Board voted a vacation time entitlement that was slightly different from what the Personnel Bylaws require. He said the Board's goal was to duplicate the same vacation time as was voted for on July 13, 2005, for Carl Balduf, Town Engineer. However, the wording was somewhat different so the Board now needs to re-vote only the vacation time portion of the two motions to read "two weeks (10 days) of vacation time as of July 1, 2006". Mrs. Wilfert asked if these two, like the Town Engineer, will go back to the normal vacation schedule in 2007. Mr. Parker confirmed.

MOTION: Mrs. Watts so moved. Mr. Titus seconded and was so voted.

Mrs. Watts suggested that the September minutes should be revised and voted on at their November meeting. Mr. Parker suggested that the changes should be noted that they were made in October. The Board discussed that they will need to review the Bylaws to make any possible changes to Section 27, Vacation with Pay.

The Personnel Board approved the following:

New Hires

Donna Jones, Sunday Supervisor	M-8 Step 2
Anne Romaker, Sunday Library Assistant	H-8 Step 2
Miriam Cronin, Sunday Library Assistant	H-8 Step 2
Jacqueline Lyons-Murphy, Sun. Library Asst.	H-8 Step 2
Haripriya Rathnam, Sunday Library Assistant	H-8 Step 2

Steps

Beth Johnson, Library Assistant	H-8 Step 1 to H-8 Step 2
Karen Bain-Morgado, Admin. Asst.	H-10 Step 5 to H-10 Step 6

Approval to Take

Maryanne Bilodeau, Becker, 3 courses	\$2,400.00
Domenic Annunziata, Curry, 2 courses	\$1,311.00

Approval to Pay

Curry College for D. Annunziata	\$ 508.80
Umass Memorial for T. Remillard	\$ 133.00
MedWorks for B. Temple/D. Grasso	\$ 430.00

NAGE Evaluation

Betty Rainville, Office Coordinator

N-9 Step 3 evaluation

The Board adjourned at 7:25 p.m.

Respectfully submitted,

Approved:

Joanne Morris
Administrative Assistant

James Parker, Jr., Chairman