

## **PERSONNEL BOARD**

Minutes of Meeting

September 14, 2005

Board members present: Chairman James Parker, Jr., Lynn Watts and Christine Gundling.  
Also present: Walter Perron, John Walden and Henry Danis.

### **7:05 p.m.: WALTER PERRON – FIRE CHIEF**

Mr. Perron requested the Board approve firefighters Carl Roche and Daniel Hehir to be degree candidates for tuition reimbursement. Mr. Perron explained that Mr. Roche had already been approved by the Board for his associate degree, which he recently received. Mr. Hehir has a degree from Quinsigamond College, but has never come before the Board for any approvals. They are both seeking a bachelor degree in Fire Administration at Anna Maria College. MOTION: Mrs. Watts moved to approve Carl Roche and Daniel Hehir as degree candidates for tuition reimbursement. Mrs. Gundling seconded and was so voted.

### **JOHN WALDEN – DPW MANAGER**

Mr. Walden's first request was to hire Edward Wagner for the Assistant DPW Manager position at S-23, Step 3 (\$1236/wk). He said the tentative start date is 10/03/05, with the stipulation that the Board approves this step and Mr. Wagner passes his physical. Mr. Danis felt that his was a fair starting wage given Mr. Wagner's experience level and it leaves him room for growth. Mr. Walden also requested vacation time for Mr. Wagner that is similar to what he requested for Carl Balduf, Town Engineer. (Note: Mr. Balduf's start date was 9/6/05 and was approved by the Board to receive 10 vacation days on 7/1/06. According to the Personnel Bylaws, Section 27, Mr. Balduf was entitled to receive 7 vacation days on 7/1/06.) Mr. Walden requested that after his 6-month anniversary, Mr. Wagner be allowed to have 1 week of vacation. Mr. Danis said that next July, Mr. Wagner would get his normal two weeks. MOTION: Mrs. Watts moved that Mr. Wagner be hired as Assistant DPW Manager at S-23, Step 3 (\$1236/wk) and, *(On 10/12/05, the Personnel Board unanimously voted the following revision.) that he will receive two weeks (10 days) of vacation time as of July 1, 2006, and thereafter, will conform to the Personnel Board Bylaws.* Also, this is not a precedence setting item. Mrs. Gundling seconded and was so voted.

Mr. Walden's second request was to hire Scott Lenihan into the Water Department at W-3, Step 2 (\$14.03/hr). Mr. Walden said that Mr. Lenihan started working in this position on 9/6/05 at Step 1, and requested the increase be retroactive to his start date if approved. Mr. Walden said that Mr. Lenihan had the licenses necessary to work within the water system. MOTION: Mrs. Watts moved to hire Mr. Lenihan at W-3, Step 2 (\$14.03/hr), retroactive to his date of hire. Mrs. Gundling seconded and was so voted.

### **HENRY DANIS – TOWN COORDINATOR**

Mr. Danis requested to hire Frank Cornine as Building and Grounds Supervisor at S-13, Step 4 (\$797/wk). He said that a Step 4 would put him at a position commensurate with his experience and at a level that gives him the supervisory distance between him and his highest paid custodian. Mr. Parker said he discussed this with Mrs. Bilodeau and thought she wanted to request the same vacation time as requested for the Assistant DPW Manager. Mr. Danis

said that request was all right with him. MOTION: Mrs. Watts moved to hire the new Building Maintenance Supervisor as S-13, Step 4 (\$797/wk) and, *(On 10/12/05, the Personnel Board unanimously voted the following revision.) that he will receive two weeks (10 days) of vacation time as of July 1, 2006, and thereafter, will conform to the Personnel Board Bylaws.* Also, this is not a precedence setting item. Mrs. Watts suggested that the Board review the Bylaws for possible changes to vacation time. Mrs. Gundling seconded and was so voted.

The Personnel Board approved the following:

New Hires

Scott Lenihan, Maint. Craftsperson I	W-3 Step 2
Frank Cornine, Bld Maint. Supervisor	S-13 Step 4
Edward Wagner, Asst. DPW Manager	S-23 Step 3

Steps

Sarah Cunningham, Library Assistant	H-8 Step 1 to H-8 Step 2
Thomas Remillard, Maint. Craftsperson	W-3 Step 1 to W-3 Step 2
Joan Provost, Business Admin.	S-18 Step 6 to S-18 Step Max
Greg McRae, Police Officer	P-4 Step 2 to P-4 Step 3

Approval to Take

Stephen Doucet, Quinsigamond, 1 course	\$ 590.00
Daniel Hehir, Anna Maria, 2 courses	\$ 1060.00
Carl Roche, Anna Maria, 2 courses	\$ 1030.00

Approval to Pay

John Badenhause, 1 course	\$ 360.00 (Fy'05)
Maryanne Bilodeau, 1 course	\$ 600.00
Medworks (Ross Lawrence, call firefighter)	\$ 195.00
Sick leave buy-back for Eugene Hyland	\$2,500.00
Umass Memorial (S. Lenihan, DPW)	\$ 65.00
Ed Manion, 1 course	\$ 276.00 (Fy'05)

NAGE Evaluation

Deb Rich, Library Assistant	N-9 Step 6
Derek Saari, Asst. Planner/Conservation Off.	N-18 Step 5 to N-18 Step 6

Minutes Approved

August 10, 2005 (regular)

The Board adjourned at 7:55 p.m.

Respectfully submitted,

Joanne Morris  
Administrative Assistant

Approved:

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James Parker, Jr., Chairman

