

PERSONNEL BOARD

Minutes of Meeting

August 13, 2003

Board members present: Chairwoman Susan Abladian, James Parker, Jr., Kathy Wilfert, and Mary Ellen Parker.

Also present: Paul Donnelly and John Walden.

7:05 p.m.: PAUL DONNELLY – POLICE LIEUTENANT

Representing the Police Chief, Lieutenant Donnelly requested a step increase for Kenneth Lindsey from P-4 Step 1 to P-4 Step 4, effective July 15th. Mr. Donnelly said that Mr. Lindsey self-sponsored himself through the Boylston Police Academy and ranked number one in both academics and overall at his graduation. He said that Step 4 would bring Mr. Lindsey up to the same pay grade as other individuals that are academy certified.

MOTION: Mrs. Parker moved to increase Kenneth Lindsey to P-4 Step 4, effective July 15, 2003. Mr. Parker seconded and was so voted.

JOHN WALDEN – DPW MANAGER

Mr. Walden said that Brian Kane was transferred from the Highway Division to the Water Division. Effective July 7, 2003, Mr. Kane replaced Anthony Vincequere in his previous position. Mr. Walden said that Mr. Kane's pay remains the same at \$17.10/hr., but he is requiring him to get a Water Treatment license and would request a step increase, to W-4 Step 6 (\$18.13/hr.), when he receives his license. The exam is to be held mid-November. Mrs. Abladian said the Board supports Mr. Walden on this issue and will vote on the approval after Mr. Kane receives his license.

Mrs. Abladian announced that the discussion about the MIS/GIS department would be held with Mr. Danis after he discusses the issue with the Board of Selectmen. The stipend for managing the MIS/GIS department, which the Personnel Board approved on March 12, 2003, ends August 31, 2003.

The Board then discussed John Badenhause's family medical leave and his submitted plan.

MOTION: Mrs. Parker moved to support Mr. Badenhause's family medical leave request as to the plan put forward for leave on an "as needed" basis. Mrs. Wilfert seconded and was so voted.

Approval to Take

Pat Horrigan, Assumption, 1 Course

\$636.00

Approval to pay

MMPA Primary Membership – Annual Dues	\$120.00
Pat Horrigan, Assumption, 1 Course	\$508.80 (encumbered)
Leah Talbot, Nichols College, 1 Course	\$470.40 (encumbered)

NAGE Steps/Evaluations

Nancy O'Dell, Local History Librarian	Evaluation
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Minutes Approved

June 11 (Regular)
July 9 (Regular & Work)

The Board adjourned at 7:30 p.m.

Respectfully submitted,

Approved:

Joanne Morris
Secretary

Susan Abladian, Chairman