

Minutes of Meeting
December 9, 2009

Board members present: Chairman Kathy Wilfert, Vice Chairman Bob Titus, Sue Abladian, Chris Gundling, Jim Parker.

Guests: John Walden, Chief Alan Gordon.

The Chairman opened the meeting at 7:10 p.m. There was no open forum.

John Walden met with the Board to discuss a new hire and a rate schedule change for a seasonal employee. The open position is for an electrician and the funds are from the Water & Sewer Enterprise Fund. Approximately fifteen people have applied and they have been narrowed down to four, one of which is very qualified. He is a master electrician and Mr. Walden requested that he be hired at the level W-4, Step 6, with a starting rate of \$21.50 which is less than what the previous electrician earned. The funds are in the budget. Mr. Titus' motion to approve the new hire rate schedule change as posted in the memo was seconded by Mr. Parker and unanimously voted. Mr. Walden then explained the need for a seasonal mechanic to assist the Head Mechanic during the winter/plowing months. There are funds in the seasonal budget and this would be a one-time exception, specific to this position, to hire at the rate of M-8, minimum, \$23.00/hour, for the term of December 9 to April 1. Ms. Wilfert spoke with the Town Manager who agreed that this made more sense as contracting the position would cost much more and that Mr. Walden would need to come back each year for approval if needed again next year. Mr. Parker's motion to allow Mr. Walden to have a seasonal employee with a personal rate of \$23.00 per hour for a period from December 1, 2009 to April 1, 2010 was seconded by Ms. Gundling and unanimously voted.

Chief Gordon came before the Board to discuss a police officer hired in September at P/4, Step 1. Chief Gordon reviewed the officer's background explaining that he had completed the full time academy, has experience, a bachelor's degree and speaks English, Spanish and Portuguese. Chief Gordon requested that the officer be hired at a Step 2 and that this increase be retroactive to September 14, 2009, his start date. There are funds in the budget as he replaced another officer. Ms. Abladian's motion to upgrade the officer in question from a P/4, Step 1 to a P/4 Step 2 retroactive to his start date of September 14, 2009 was seconded by Mr. Titus and unanimously voted. There was a brief discussion of the officer's eligibility for education benefits under the Quinn Bill.

FY 2011 Budget: The Board reviewed the proposed FY 2011 budget reports prepared by Ms. Covino and discussed that the list of educational courses to be taken has not yet been received, as well as retirements for the sick leave buy-back amount. The education/training budget has been estimated based on past history. Ms. Gundling's motion to approve the proposed FY 2011 budget of \$56,815 as a best estimate at this point was seconded by Mr. Parker and unanimously voted.

APPROVAL TO TAKE:

- | | |
|--|------------|
| 1. Daniel Hehir, Anna Maria, 1 Course | \$1,400.00 |
| 2. Kenneth Milligan, Anna Maria, 2 Courses | \$1,420.00 |

3. Carl Roche, Anna Maria, 1 Course \$1,400.00

APPROVAL TO PAY:

1. Kenneth Milligan, Anna Maria, 1 Course\$ 568.00
2. Carl Roche, Anna Maria, 1 Course \$1,118.40

Mr. Titus' motion to approve the above items was seconded by Ms. Abladian and unanimously voted.

MINUTES: November 11, 2009 (regular)

Mr. Titus' motion to approve the November minutes was seconded by Mr. Parker and unanimously voted.

The board voted unanimously to adjourn at 8:12 p.m.

Respectfully submitted,

Approved:

Paula M. Covino, Admin. Asst.

Kathy Wilfert, Chairman