Westborough Advisory Finance Committee Minutes of Meeting No. 3 FY2007 October 2, 2006 Approved November 13, 2006

Members Present: J. J. Malone, Polly Howard, Jo Lown, Cliff Watts, John Arnold, Ronn Moody. Absent: Chairman Ian Johnson, Judy Lucas, Carolyn Spring At 7:00 p.m. Mr. Malone called the meeting to order in the Selectmen's Meeting Room.

Open Forum

There were no requests to address the Committee.

Approval of minutes – Meeting No. 2, September 11, 2006

Ms. Lown moved approval of the minutes of Meeting No. 2, September 11, 2006. The vote to approve the minutes was 5 in favor and 1 abstention (Mr. Moody) with 6 members present.

Liaison Updates

- Ms. Howard met with the Country Club Operating Committee. They are well organized, hold well-attended meetings, and have no issues with the current budget. Ms. Howard will meet with the Trustees of Soldier's Memorials next. Ms. Howard and Ms. Lucas met with Dr. Les Olsen and Dr. Anne Towle about the school budget.
- Mr. Watts reported that the sanitary landfill bill to the town will increase by \$90,000 for January June, 2007. Mr. Watts is anticipating some personnel issues for the Council on Aging, and will meet with that board next.

Discussion on Additional Presentations of Financial Information

• Mr. Watts discussed with Leah Talbot the request for a yearly carryover report. This is not possible for the town accountant's office to produce, but the Advisory Finance Committee could with excessive effort produce such reports themselves.

Discussion on Obtaining Better Understanding of School Budget

• Ms. Howard and Ms. Lucas met with Drs. Olsen and Towle for 1½ hours. They are puzzled about the request for additional information by the Advisory Finance Committee, and would like a working session between the two committees. They are willing to meet any time and answer any questions. Ms. Howard will invite them to the AFC meeting on November 6, to present at the Open Forum. A second choice would be the December meeting. The school year started very smoothly with very few problems. The total student count will not be released until the end of October.

Comments and concerns of Committee members

- Ms. Howard reported that there would not be an additional town meeting this fall, at least so far. Additional Chapter 90 funds can be accepted at the Spring Town Meeting.
- Ms. Lown is to be appointed to the Capital Expenditures Committee and needs a letter of appointment before she can be sworn in. Mr. Johnson will send the letter.
- Mr. Arnold reported on the Government Study Committee. Committee members include Thomas Shea (chair), Christopher Senie, Kristina Allen, Brigitte Casemyr, Minohar Vichare, George Barrette, and John Arnold. Their charge is to focus on the structure of the town government, not on policy. They are an Advisory Board only, all recommendations will go to the Board of Selectmen. Information gathering will continue through Thanksgiving, an interim report is due to the Selectmen in February 2007, and the final report is due in September 2007. They have so far

drafted a letter to town employees asking for input. They will in the future hold open forums to gather input from townspeople.

• Dr. Malone asked who would be attending the Association of Town Finance Committees Fall Conference to be held Saturday October 28. Mr. Watts and Ms. Lown will attend. Mr. Arnold and Mr. Moody will not be able to attend.

Adjournment

At 7:28 p.m. Mr. Watts moved to adjourn the meeting. The vote to adjourn was unanimous (6 present and in favor).