

Members Present: Gary Wells, Chair, Ed Behn, Tara Howard, Jim Driscoll, Phyllis Jaffee, Beth Blumberg, Hank Rauch. Absent: Lisa Blazejewski, Jim Tepper.

At 7:15 p.m. Mr. Wells called the meeting to order in Memorial Hall of the Town Hall.

### **Open Forum**

There was no one here to address the Committee.

### **Approval of Past Minutes**

Mr. Wells wanted to wait until the next AFC meeting for a vote to approve the minutes of 2/11/16.

### **Assabet Valley Regional Vocational School District – Superintendent, Ernest Houle, Director of Business Operations, Kristopher Luoto**

Superintendent, Ernest Houle, and Director of Business Operations, Kris Luoto, from Assabet Valley Regional Vocational High School (AVRVHS) introduced themselves to the AFC and thanked the residents of Westborough for their support. They noted the completion of their renovation project and mentioned that their first debt payment is coming up in 2017. Mr. Houle referred to the Student Performance Profile booklet that he distributed to AFC members and mentioned that he'd like to review the student profile and then Mr. Luoto will review the budget. Mr. Houle noted the goal of AVRVS is to prepare students to be "work ready". He pointed out that they currently have 33 students enrolled from Westborough. Mr. Houle discussed post-grad plans and certifications achieved by 2015 graduates. He also reviewed total enrollment figures, special education, test scores, and extra-curricular activities. Mr. Houle pointed out their partnership with Quinsigamond Community College, and mentioned that they added an advanced placement program. Mr. Houle also pointed out their work placement program where students obtain work experience while also being compensated for their employment. He noted where students from AVRVS go on to for college and mentioned that Westborough has had a stable rate of enrollment with seven students graduating last year.

Mr. Luoto referred to the Fiscal Year 2017 Superintendent-Director's Recommended Budget that was distributed to the Committee. He pointed out some of the larger costs in the budget such as for teacher salaries, insurance, transportation, supplies, special education, and utilities. Mr. Luoto said that he met with Westborough Town Manager, Jim Malloy, in October and gave him an update, along with what he may expect regarding the AVRVS budget. He mentioned that they voted the AVRVS budget in December, and referenced that their largest receipt is for out of district tuition. Mr. Luoto said that \$14,086 is spent per year for each Westborough student, which includes transportation. He noted that those students attending AVRVS that are out of district are responsible for their own transportation. Mr. Luoto mentioned that there's been a slight decline in Westborough enrollment and some shifting, with other town's enrollment increasing and others decreasing. He pointed out that the enrollment drop in Westborough equated to a credit of \$46,073, since they take the assessment for the town and divide it by the number of students, which is how they calculate the cost per student. Mr. Luoto referred to pages 7 and 8 in his budget regarding their five year enrollment history. He also noted page 9 regarding their operating budget where they have worked hard at keeping it to an average five year increase of only 2.55%. He pointed out that their proposed operating budget for FY17 is \$19,610,000 and pointed to the charts on pages 9 and 10 as to how that breaks down and the allocation. For Employee Insurances, Mr. Luoto mentioned that this is the first year of a three year contract as negotiated in the teacher's contracts. A sliding scale was established for contributions which was for an 80/20 split in the first year with teacher's contributions set at 20%, then 77/23 in the second year, and finally 76/24 in the third year so they can continue to try to find savings. Mr. Rauch asked about the recent renovation project and it was noted that 53.48% was covered by the Massachusetts School

Building Authority (MSBA) where they received a reimbursement from the State. Mr. Luoto reviewed pages 13 and 14 in his booklet regarding the renovation project. Mr. Behn asked how their bond rating was determined and if it was taken proportionally over the various districts. Mr. Luoto noted that this was their first time borrowing money so they had to set up the rating based on the size of the bond and the best rate they received was 3.65%. Mr. Rauch mentioned that AVRVHS is looking for a total combined assessment from Westborough of \$714,043 but had originally forecasted \$804,000 and wondered why there was a difference. Mr. Luoto said that back in October they gave Mr. Malloy a conservative estimate. Mr. Behn asked about circuit breaker funds and Mr. Luoto said that vocational schools are not eligible. He pointed out that 36% of students at AVRVHS are special education, which they fund through the budget, and they also get a little help from the State through title funds. Mr. Houle noted that they do not restrict areas of studies for special education students to enroll in so some fields may have a higher population of special ed students. Since they may not have enough special ed teachers in a particular field, they supplement with aides.

M. Blumberg asked if Westborough does a good job of promoting Assabet. Mr. Houle felt that Westborough does but always looks for improvement. Ms. Jaffe asked if students need to start in grade 9. Mr. Houle said they do not and that AVRVHS accepts students from grades 9 through 11. However, some programs may be full if a student is applying later and doesn't start in the 9<sup>th</sup> grade. Mr. Houle also noted that it takes two years to become vocationally certified. Mr. Houle said that he looks at AVRVHS as a pre-college experience for their students since they are leaving the town they are familiar with to go somewhere new. Mr. Wells inquired about enrollment and noted they have 1,133 students and asked if they still have space or if they ever max out. Mr. Luoto said that the renovation project did not add space to the school, however, they are always looking at their physical capacity, along with the capacity set by MSBA, and they do fill certain fields. Mr. Houle said they have certain factors to consider as set by Chapter 74 regulations. For example, he said that they can take 15 students per teacher in metal shop versus 25 students per teacher in a computer field. Ms. Howard pointed out employability skills. Mr. Houle noted that they try to teach soft skills and bring in business and industry professionals who help the students with the interview process and resume writing.

#### **Town Meeting Preparation – Town Moderator, John Arnold**

Town Moderator, John Arnold, was in attendance to speak with the AFC. He thanked the Committee for their diligence and hard work in preparing for the Annual Town Meeting. Mr. Arnold noted that there is a large warrant with 40 articles. He also wanted Committee members to give some thought to the future and stepping up to take on the position of Chair and Vice-Chair of the AFC. Mr. Arnold noted that the role of the AFC is to put the best interests of the taxpayers and voters forward and let them know where the AFC stands on issues. Mr. Arnold mentioned that he has looked over the final version of the warrant and asked the AFC, based on their meetings and discussions, where debate may be lengthy at Town Meeting. Mr. Wells pointed out the Charter articles. Mr. Arnold stated that he will entertain minor changes to these articles, such as for wording. He felt that the Charter articles were laid out well so residents can figure out changes and whether they agree with them or not. Mr. Arnold said that he spoke with the Chair of the Charter Review Committee, Bob Deysher, and he is going to have Mr. Deysher and the Charter Review Committee provide a brief presentation for voters at the beginning of each article. Mr. Arnold then anticipates moving to a vote for these articles and reviewing each subsection for more detailed information. If the article and/or subsections are unquestioned, then he will move on. Mr. Rauch stated that each motion looks like an all or nothing vote. Mr. Arnold pointed out that he will allow discussion on each subsection and there could be amendments. He will go through each subsection and felt that some items may be questioned - or nothing could be questioned - and he will try to manage the discussion accordingly. Mr. Arnold thought that by going through each article in pieces that it may end up being less time consuming. Mr. Wells noted that the AFC will do the same and break down their vote within a chart in the Report and Recommendations (R&R) book. Mr. Arnold mentioned that Mr. Deysher will present his slide show and explain how the Charter Review Committee came to their position. Mr. Behn felt that the motion for the Charter articles should be similar to the way the motion for the budget reads with each department listed separately. Mr. Arnold will review the Charter articles and make a suggestion to consider each motion separately. Mr. Wells felt that Article 20,

specifically the subsections regarding the residency requirement and appointing authority, could have lengthy discussions and delay Town Meeting.

Mr. Rauch also felt that the article for the Westborough State Hospital land could take some time and noted the request for some land falling under Conservation's control and some parcels falling under the Board of Selectmen's control. Mr. Arnold mentioned that he is encouraging all presentations to be short and he will try to keep the momentum moving. Mr. Behn pointed out the glossary and explanation of procedures that the AFC publishes for town meetings and that they will be doing a re-print. Mr. Arnold said that he didn't have any changes to his comments at this time. He liked the idea of the glossary and mentioned having it posted on the town's website.

Mr. Arnold noted a question he had on the Town Moderator's budget. He declined his paycheck last year and for the upcoming year so he felt that Salaries & Wages shouldn't reflect an allocation of \$250 in his budget for FY17. Mr. Wells said that he will check with Mr. Malloy regarding the Town Moderator's budget and whether it is accurate. Mr. Arnold mentioned the Citizenship Academy that he conducts to expose residents to government and volunteer opportunities available in town.

#### **Budget and Warrant Article Review/Votes**

Mr. Wells mentioned that he updated AFC documents on the Dropbox and also referred to the handouts he provided on the budget. He pointed out that the Board of Selectmen (BOS) are going to discuss the Historical Commission's Administrative Assistant at their meeting on March 8<sup>th</sup>, which will be too late for the AFC to consider, so he is going to leave that budget level funded. Regarding the electric rate, Mr. Wells said that Mr. Malloy doesn't believe there will be any changes before Town Meeting so he will continue forward with the rate he originally proposed. Mr. Wells noted that Mr. Malloy won't know the future electric rate until we reach the end of FY16 when the contract rolls over. Mr. Rauch suggested that a footnote is added in the R&R book to indicate the electric rate is an estimated number. Mr. Wells informed the AFC that the budget number for the Police Department's Salary & Wages line item has increased, which has been updated on the version of the budget that he handed out tonight. He noted there was an \$84,733 increase in Salary & Wages for the Police, but that their Expense line item went down by \$2,300. Mr. Wells said that not all of the increase to salaries was a result of contract negotiations. He pointed out that the Police Department has one employee out on military leave and another employee that will be out on maternity leave, so overtime pay will be necessary in order to provide coverage in the department. Mr. Wells noted that the Police Department is estimating the cost of overtime pay at \$14,300, so the effect of contract negotiations was approximately \$68,000. In addition, Mr. Wells noted that the Police hired a part time dispatcher in order to pull Police Officers off of dispatch duty so they are out patrolling the streets and not answering telephone calls. Mr. Rauch asked if we are increasing the head count in the Police Department. Mr. Wells wasn't sure since a couple of employees will be out on leave so current employees will be covering, plus they hired a part time dispatcher. He mentioned that the email he received from Mr. Malloy only noted the salary changes and not whether the Police were adding new employees. Mr. Behn stated that the AFC needed to be careful with using the words "hiring" and "new" if these changes are better described as replacements. Mr. Rauch was concerned with adding employees since, once new staff is hired, it becomes permanent. Ms. Blumberg pointed out that it is not listed under the budget as to how many full time and part time employees fall within the Police Department. Mr. Behn noted that some departments list the number of employees and some do not. He felt that next year the AFC should request more precise detail for the number of employees within a department. Mr. Wells mentioned that he will change the footnote under the Police Department to note the increase to Salary & Wages.

Regarding Assabet Valley Regional School District, Mr. Wells will change the budget number based on tonight's discussion. Mr. Wells pointed out that Article 28 for dividers requested by Town Clerk, Wendy Mickel, has been removed. Ms. Mickel anticipates that the way voting currently takes place will change in the near future so she felt that buying the dividers didn't make sense. She mentioned that she can rent dividers for a cost of \$300 and include that expense under her budget. Finally, Mr. Wells informed the Committee that Mr. Malloy is

recommending a \$40,000 reduction to the fuel budget for the DPW. Mr. Wells said that Mr. Malloy compared the DPW's fuel budget from FY10 to FY15 and agrees that we are on a downward trend for cost and probably over budgeted. Mr. Wells stated that since we aren't sure where gas prices will go, they went with a conservative reduction, and that decrease is indicated in the budget handout. He noted that the reduction is in the DPW account only, which covers fuel for town departments, and that is the only account affected (no water or sewer). Mr. Wells will update the numbers on the Revenue & Expenditure Estimates for FY17 to include the decrease to Assabet Valley Regional School District. Ms. Blumberg inquired about the gas tax proposal. Mr. Wells mentioned that Mr. Malloy sent an email explaining that the legislation for the local gas tax is stuck on Beacon Hill and he didn't want to give the impression that the town of Lee and Charlton are already collecting tax money since that is not happening yet. Mr. Behn noted that the \$.03 increase hasn't been approved in Lee and Charlton. He felt that the state government may be holding this legislation in order to look at state wide since other towns would likely want to impose a local fuel tax as well to help with road repair costs. Mr. Wells mentioned that he placed a first draft of the R&R book in the Dropbox for the Committee's review, and noted it is a rough draft and items still need to be inserted.

#### **FY2016 Budget:**

Mr. Behn read through each department's budget listing off the total for both the Salary & Wages line item, along with the Expenses line item. Mr. Behn made a motion to recommend that the Town vote to approve the budget numbers as stated for both Salary & Wages and Expenses, excluding the School's budget. Voted: 7-0-0. Mr. Wells noted that the Committee will wait to vote the School Department's budget until after their meeting on Monday night, February 29<sup>th</sup>. Mr. Wells asked AFC members to review the footnotes and get him any corrections or changes. Ms. Howard had a question on the footnotes. She asked if we are going to note a military and maternity leave under the Police Department as having replacements or just put under the umbrella of Salary & Wages. Mr. Wells said it will be under the umbrella of Salary & Wages and they can explain increases if there are questions. He also noted that Town Clerk, Wendy Mickel, has to set up voting equipment for advanced voting and have it staffed for 11 days prior to March 1<sup>st</sup> so that will come as an additional expense.

Mr. Wells pointed out that he has posted a first draft of the "Message to Voters" for the R&R book. He asked AFC members to provide him with any corrections, suggestions, or changes. Mr. Wells noted that Ms. Blazejewski is writing the paragraph regarding changes to the Charter since she is on the Charter Review Committee. Ms. Jaffee felt that, based on the presentation from 2/22 regarding the Forbes Building, we should add that we saved money by doing these building projects separately versus all three at once.

#### **FY2016 Warrant Articles:**

Article 1 – Annual Town Election – Mr. Behn noted that we do not vote on this article.

Article 2 – Town Reports – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 3 – Prior Years Bills – Mr. Behn made a motion that we recommend that the Town vote to transfer from Free Cash and appropriate the sum of One Thousand Two Hundred Nineteen Dollars and Seventy Seven Cents (\$1,219.77) for the purpose of this article. Voted: 7-0-0.

Article 4 – Fiscal Year 2016 Budget Transfers – Mr. Behn made a motion that we recommend that the Town vote to transfer from free cash and appropriate the sum of Three Hundred Thousand Dollars (\$300,000) for the purpose of this article. Voted: 7-0-0

Article 5 – Amend Classification Plan – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 6 – Amend Wage and Salary Schedule - Mr. Driscoll questioned this article and wanted a discussion.

Article 7 – Fiscal Year 2017 Operating Budgets – Mr. Behn noted that this is usually voted under the budget.

Article 8A – Revolving Funds – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 8B – Reserve Funds – Mr. Behn questioned how the AFC Reserve Fund will be funded – whether through a raise & appropriate, a transfer from free cash, or a blend of the two.

Article 8C – July 4<sup>th</sup> Celebration – Mr. Behn made a motion that we recommend that the Town vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) for the purpose of this article. Voted: 7-0-0.

Article 8D – Reconstruction and Improvement of Town Roads (Chapter 90) – Mr. Behn made a motion that we recommend that the Town vote to transfer from available funds and appropriate the sum of Seven Hundred Eighty Thousand Four Hundred Three Dollars (\$780,403) for the purpose of this article. Voted: 7-0-0.

Article 8E – Healthcare Reimbursement Account – Mr. Behn made a motion that we recommend that the Town vote to raise and appropriate the sum of Nineteen Thousand Dollars (\$19,000) for the purpose of this article. Voted: 7-0-0.

Article 9 – Forbes Municipal Building Renovation – Mr. Behn made a motion that we recommend that the Town vote to borrow and appropriate the sum of Fifteen Million Dollars (\$15,000,000) for the purpose of this article. Voted: 7-0-0.

Articles 10A through 10I (see table below). Mr. Driscoll wanted further discussion on 10B for the Utility Truck. Ms. Blumberg clarified that we are not increasing the Town's fleet. Mr. Behn made a motion that we recommend the Town vote to support these items at the amounts listed and from the sources listed in the following table and that the size of the Town's fleet does not increase due to any purchase related to this article. Voted: 7-0-0 (excludes 10B).

Article	Description	Amount	Funding Source	AFC Vote
10A	Cat IT-Loader	175,000	Free Cash	
10B	Utility Truck	60,000	Water Retained Earnings	
10C	Sewer Grinder	50,000	Sewer Retained Earnings	
10D	Ambulance Replacement	50,000 200,000	Free Cash Ambulance Reserved Receipts	
10E	4 Wheel Drive Vehicle	50,000	Free Cash	
10F	Police Cruiser Replacement	88,000	Free Cash	
10G	Tennis Courts	57,000	Free Cash	
10H	Mill Pond Masonry/Fencing	70,000	Free Cash	
10I	Capital Stabilization Fund	150,000	Free Cash	

Article 11 – Amend Zoning Bylaw – Mix Use District (MUD) – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 12 – Amend Zoning Bylaw: Senior Living Overlay District (SLO) – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 13 – Transfer of a Portion of the former Westborough State Hospital Land to the Conservation Commission – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 14 – Westborough State Hospital Disposition Parcel – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 15 – CSX Mitigation Receipts Reserve Account Amendment – Mr. Behn made a motion that we recommend that the Town vote to transfer from Article 16 of the March 17, 2015 Annual Town Meeting and appropriate the sum of One Hundred Twenty Five Thousand Dollars (\$125,000) for the purpose of this article. Voted: 7-0-0.

Article 16 – Accepting MGL Ch. 121B Subsection 3 – Housing Authority – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 17 – Accepting MGL Ch. 40 Subsection 8E – Youth Commission – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Mr. Wells suggested skipping over Articles 18, 19, and 20 for now since they relate to the Charter. He would prefer to have Ms. Blazejewski present when these articles are voted so she can answer any questions or clarify points.

Article 21 – General Bylaw Amendment – Personnel Board – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 22 – eClinical Works Tax Increment Financing Agreement – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 23 – Cumberland Farms Tax Increment Financing Agreement – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 24 – Pre-K to 3<sup>rd</sup> Grade School Building Committee Architectural Funding – Mr. Behn made a motion that we recommend that the Town vote to borrow and appropriate the sum of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of this article. Voted: 7-0-0. Mr. Rauch suggested adding a paragraph to the “Message to Voters” in the R&R book letting voters know that we are at the beginning of this project and there is more to come.

Article 25 – Country Club Improvements – Mr. Behn made a motion that we recommend that the Town vote to transfer from Country Club retained earnings and appropriate the sum of Thirteen Thousand Five Hundred Dollars (\$13,500) for the purpose of this article. Voted: 7-0-0.

Article 26 – 300<sup>th</sup> Anniversary Committee Fireworks – Mr. Behn made a motion that we recommend that the Town vote to transfer from free cash and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of this article. Voted: 7-0-0.

Article 27 – Westborough State Hospital Maintenance – Mr. Behn made a motion that we recommend that the Town vote to transfer from free cash and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) for the purpose of this article. Voted: 7-0-0.

Article 28 – DPW Garage Roof Repair – Mr. Behn said that he wrote the motion taking 50% from the General Fund, 25% from the Water Enterprise Fund, and 25% from the Sewer Enterprise Fund. Mr. Wells mentioned that Mr. Malloy checked with Legal Counsel and it is acceptable to do this as one motion. Mr. Wells read the motion he received from Mr. Malloy recommending that the Town vote to borrow \$600,000 for the purpose of this article. Voted: 7-0-0.

Article 29 – Nourse Street Cemetery Site Preparation Work – Mr. Behn made a motion that we recommend that the Town vote to transfer from the Capital Stabilization Fund and appropriate the sum of Sixty Thousand Dollars (\$60,000) for the purpose of this article. Voted: 7-0-0. Mr. Rauch noted that the motion says the money is being obtained through a raise and appropriate and not from the Capital Stabilization Fund. Mr. Wells said that the AFC is recommending a transfer of funds from the Capital Stabilization Fund. There was a discussion over appropriating \$150,000 to the Capital Stabilization Fund and then taking \$60,000. It was noted that Mr. Malloy is getting voters used to putting \$150,000 in to the Capital Stabilization Fund each year. Mr. Wells reviewed what was in the Free Cash fund.

Article 30 – Sandra Pond Dam Emergency Action Plan – Mr. Behn made a motion that we recommend that the Town vote to transfer from free cash and appropriate the sum of Twenty Three Thousand Dollars (\$23,000) for the purpose of this article. Voted: 7-0-0.

Article 31 – E. Main Street to Lyman Street Trail Construction and Easement Survey – Mr. Wells wanted to verify amounts needed before voting on this article.

Article 32 – Purchase of Rectangular Rapid Flash Beacon Crosswalk Safety Signs – Mr. Behn made a motion that we recommend that the Town vote to transfer from free cash and appropriate the sum of Twenty Five Thousand Two Hundred Dollars (\$25,200) for the purpose of this article. Voted: 7-0-0.

Article 33 – Trail Easements – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 34 – Town Water System – Mr. Behn made a motion that we recommend that the Town vote to transfer from water retained earnings and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of this article. Voted: 7-0-0.

Article 35 – Town Water Mains – Mr. Behn made a motion that we recommend that the Town vote to transfer from water retained earnings and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for the purpose of this article. Voted: 7-0-0.

Article 36 – Town Sewer Mains – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 37 – Request for Special Legislation to Establish a Local Fuel Tax – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 6-1-0.

Article 38 – Economic Development Committee Membership – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 39 – Amend Zoning Bylaw: Property Reclassification: Spurr House – Mr. Behn made a motion that we recommend that the Town so vote. Voted: 7-0-0.

Article 40 – Relocate the Vietnam Memorial – Mr. Behn made a motion that we recommend that the Town vote to transfer from free cash and appropriate the sum of Eight Thousand Dollars (\$8,000) for the purpose of this article. Voted: 7-0-0.

Mr. Wells confirmed that articles 6, 8B, 10B, 18, 19, 20, and 31 were skipped from voting on for now.

### **Committee Liaison and Department Liaison Reports**

Ms. Howard informed the AFC that the School Committee will be putting out a booklet regarding their budget for Town Meeting. They are including the Board of Selectmen's vote and they'd also like to include the AFC's vote once that has been taken.

### **Comments and Concerns – Committee Members**

None

### **Public Reminders for Viewers**

None

### **Adjournment**

Ms. Behn made a motion to adjourn the meeting at 10:02 p.m. The vote to adjourn was 7-0-0 in favor, with 7 being present.

### **Document List**

Student Performance Profile – FY2016 for Westborough – Assabet Valley Regional Vocational School District  
Fiscal Year 2017 Superintendent-Director's Recommended Budget – Assabet Valley Regional Vocational School District

Financial Revenue & Expenditure Estimates for FY2017 – Gary Wells

Town Meeting ATM for FY2017 – Free Cash & Retained Earning Transfers Report – Gary Wells  
FY2016 Budget

2016 AFC Warrant Motions – Ed Behn

Respectfully submitted,  
Jessica Thomas,  
AFC Administrative Assistant