

Members Present: Judy Lucas, Vice-Chair, F. Robert Brown, Bill Linnane, Brigitte Casemyr, Ian Johnson (arrived 7:05 p.m.), John E. Arnold, Kevin Cronin. Absent: Jo Lown, Michael Meachen.

At 7:03 p.m. Ms. Lucas called the meeting to order in the Selectmen's Meeting Room.

Open Forum

There were no requests to address the committee.

Discussion of minutes – Meetings No. 10 and 11, FY2010, November 30 and December 7, 2009.

Mr. Arnold moved to approve the minutes of meeting No. 10, FY2010, November 30, 2009. The vote to approve the minutes was unanimous, 6 in favor with 6 being present.

Mr. Arnold moved to approve the minutes of meeting No. 11, FY2010, December 7, 2009. The vote to approve the minutes was unanimous, 6 in favor with 6 being present.

Liaison updates:

Mr. Arnold has contacted Sue Abladian, Chair, about the possibility of holding a Government Study II committee meeting to discuss the proposed Personnel Bylaw change. Ms. Abladian will confirm the current status of the committee with the Board of Supervisors and Town Moderator, and would be interested in attending an AFC meeting on this issue. The Government Study II Committee has not met since last spring.

Ms. Casemyr attended a WWTP Board Meeting, and reports good progress being made on the Treatment Plant construction project. There has been one change order so far, concerning the change from one generator to two smaller generators, which has increased the costs by \$366,000. This increase is well within the contingency budget and so will not increase the total cost of the project.

Ms. Casemyr also reported that the School Committee has begun a new budget initiative which will include the School Councils and School Administration teams in the budget process.

Ms. Casemyr has also contacted Mark Stockman, MIS/GIS Director, about obtaining a town laptop for the use of the new Administrative Assistant. Mr. Stockman has a refurbished one available, and will load it with town email access. This will ensure that all emails sent to the Administrative Assistant will be archived by the town backup system. Ms. Casemyr also noted that documents received from town employees are already archived.

Mr. Cronin met with the Historical Commission, and reported they have lowered their FY11 budget request by 5% from FY10. They are also hoping to begin negotiations with the new owners of the Baptist Church about the disposition of the Paul Revere bell, which the Historical Commission would like to keep in town if possible. There has also been some discussion on the disposition of the Nathan Fisher House, and the committee continues to research all possibilities.

Ms. Lucas reported that the Administrative Assistant position has been posted on the town web site.

Department/Board of Health FY10 Transfer Request

Board of Health is requesting \$500 to be transferred from Reserve Funds to 15123/5245 Other Professional Services (nursing) to pay for the unforeseen expenses in December due to a continuing case of tuberculosis.

Mr. Brown moved to transfer from Finance Committee Reserve Fund the amount of \$500 to budget line 15123-5245. The vote to approve the transfer is unanimous, 7 in favor with 7 being present.

Comments and Concerns of Committee Members

Mr. Brown asked about the possibility of holding a discussion in Executive Session. Mr. Arnold noted that there are very specific topics which may be discussed in Executive Session, and Mr. Brown will speak with Greg Franks, Town Council, about this. Ms. Lucas also noted that it would need to be put on the agenda, and Mr. Brown will notify Ms. Lown if it is appropriate for the next agenda.

Adjournment

Ms. Casemyr moved to adjourn the meeting at 7:15 p.m.