

WESTBOROUGH ADVISORY FINANCE COMMITTEE
MEETING AGENDA
Meeting No. 12, FY2011
January 10, 2011
Selectmen's Meeting Room
Town Hall, 34 West Main Street
7:00 p.m.
(times are approximate)

7:00 p.m. Call to Order/Open Forum

7:05 p.m. Approval of Minutes

- Meeting No. 10, December 6, 2010
- Meeting No. 11, December 27, 2010

7:05 p.m. AFC Preparations for Annual Town Meeting budget and article reviews

- Review and consideration of 'Budget Background Information Request' document for approval.
- Discuss process for communicating request to boards, committees, and departments
- Review and consideration of 'Department Liaison Worksheet' document for approval.
- Discuss process for gathering information during liaison meetings.
- Review list of 'open questions or topics' about which the Committee would like additional information during its Town Meeting Preparation
- Discuss how we can better serve residents/voters
- Discuss (or plan 'working session' dedicated to) ways to improve efficiency, effectiveness, and consistency of budget reviews.
- Latest update on Town Budget schedule

8:15 p.m. Chairman, Committee Liaison, and Department Liaison Reports

- AFC submission to Annual Town Report (due Jan. 31)

8:30 p.m. Comments and Concerns of Committee Members

Adjournment