



TOWN OF WESTBOROUGH
MASSACHUSETTS
Conservation Commission

Forbes Municipal Building
45 West Main St.
Westborough, MA 01581
(508) 366-3014

DATE: February 5, 2016

RE: Minutes of Meeting of January 12, 2016

Members Present: Chairman Koenigsberg, Member Buckalew, Member Cushing, Member Kelley, Member Lundberg

Absent Members: Member Kessler, Member Donley

7:00pm – Hearing – Notice of Intent filed by Westborough Department of Public Works for the rehabilitation of two existing sewer pump stations located at 119 Flanders Road and adjacent to 165 Flanders Road.

Materials submitted with this filing include a Notice of Intent entitled “Banyan and Cumberland Wastewater Pump Station Upgrades”, dated December, 2015. and a Plan entitled “Banyan and Cumberland Pump Station Upgrades containing sheets C-01 and C-02”, dated December 29, 2015.

Member Koenigsberg read the legal notice for this filing.

Todd Ritchie from Woodard & Curran explained to the Commission the proposed project at 119 and 165 Flanders Road. The Banyan pumping station is 119 Flanders Road and the Cumberland station is 165 Flanders Road. They were both installed in the 1980’s and are in need of upgrading.

Mr. Ritchie showed the Commission a picture of the existing conditions at each pump station.

The work proposed at the Banyan Pumping Station will be maintenance of the existing structure within a previously disturbed area. Most of the work will occur within the existing fenced area except for the relocation of an emergency backup generator with a new concrete pad and the new buried electrical service for the pump. All work will be outside the 25 ft wetland and no work will occur within the 100year floodplain. The Banyan Pumping station will consist of upgrading the mechanical, structural, electrical, and HVAC to the existing wet-pit and dry-pit pump. The existing fence will be replaced with a new fence and man-gate. Only one tree will need to be removed all other work will be within the existing foot print.

The Cumberland Pumping Station will have very similar upgrades to the Banyan Pumping Station which include upgrading the mechanical, structural, electrical, and HVAC to the existing wet-pit and dry-pit pump. There will be the installation of a new generator concrete pad as well. The existing fence will be replaced with a new fence and man-gate. There will be a new buried electrical service as well as the replacement of the existing wet-well. The new wet-well will be pre-cast concrete, when it is installed temporary dewatering will need to occur, when this happens the Conservation Officer will monitor the process.

Mr. Ritchie explained they are going to install a bypass solution to which will allow the Town to shut down one pump without having to affect both pumps.

Both sites will have sill fence and straw waddles installed.

Member Koenigsberg asked what was powering the old generator. Mr. Ritchie stated natural gas and the new generators will be powered by diesel.

Member Cushing asked about the work area and what are the conditions of the land. Mr. Ritchie stated that the area is cleared and is just consisting of lawn at the moment.

Member Buckalew motioned to grant a waiver from the Town of Westborough Wetlands Protection Regulations dated February 9, 2010 and revised through May 8, 2012 requiring compensatory flood storage. The Cumberland Pump Station requires a reduction in Bordering Land Subject to Flooding of 980 cubic feet of flood storage volume and this is necessary to elevate equipment slabs as well as the wet well slab. The work has been filed as a Limited Project 310 CMR 10.53(3)(d). The waiver is consistent with the authority granted under the Limited Project provisions and Section 4.1 of the Wetland Bylaw Regulations entitled "Structures used in the service of the Public". The protected wetland resource areas will not be compromised with the granting of this waiver seconded by Member Kelley, motion passes 5-0.

Member Buckalew motioned to issue an Order of Conditions for (DEP File #332-868) with Special Conditions 21-24 to the Westborough Department of Public Works for the rehabilitation of two existing sewer pump stations located at 119 Flanders Road (Banyan Pump Station) and adjacent to 165 Flanders Road (Cumberland Pump Station) seconded by Member Kelley, motion passes 5-0.

7:15pm – Discussion – Year-End Review of the Conservation Officer's 2015 Goals.

The Conservation Officer gave the Commission a brief summary of the Year-End Review of Goals dated January 12, 2016.

The Conservation Officer told the Commission about the yearly stormwater maintenance letter which was sent to all 260 property owners on May 9, 2015. In addition, a contact sheet was attached so that the database can be continually updated as personnel changes. Overall, the 2015 compliance level was very high and numerous sites such as 173 Flanders Road, Technology Drive, Westmeadow Plaza, and Charlton Gardens are just a few sites where extensive work was completed on the existing stormwater system that will greatly benefit the receiving wetlands.

The RDA files from 1984-1997 have been reviewed, the plans have been taken out and assigned their appropriate address within the Town. The Administrative Assistant has created a database to keep the plans in order and allow for future reference. The database shows the plan's year, address/street, map and parcel, if surrounding lots are shown on plan, and if it was part of a subdivision or not. The Administrative Assistant is currently in the year of 1998. Also, the Administrative Assistant has been filtering through a serious of old files that were found in the Building Department. Due to these found files the Conservation Department now has every set of minutes from 1967-2016 on file.

The recent timber harvesting along Upton Road within the Sandra Pond Watershed will in part, be the creation of a new trail that hopefully will remove the need to traverse along the paved portion of Upton Road.

The Libbey Conservation Area was walked and flagging placed upon critical boundary areas. Hunting signs were ordered from Voss Signs, LLC on June 4, 2015 and were installed prior to 2015 bow hunting season. The signs were permanently mounted to the trees along much of the parcel's boundaries to notify bow hunters of the permit requirements.

Member Koenigsberg asked about the culvert under Chauncy Street. The Conservation Officer stated that the culvert under Chauncy Street was excavated but did not improve the water levels on either side of the road. In the future this culvert will need to be replaced with a box culvert. He continues to assist DPW on other daily maintenance activities as warranted.

The Conservation Commission will be receiving an additional 16 acres as part of the Preservation Acres subdivision off of Arch Street. In addition, the Commission will be the Grantee of the Conservation Restriction placed upon the property being developed by CarMax. The Conservation Officer has indentified Tax Taking parcels of land in Cedar Swamp that are in close proximity to the I-90/I-495 Interchange that should be placed under Conservation Commission custodianship. The Chairman was successful in getting the Board of Selectmen to approve this transfer.

Member Buckalew motioned to approve the 2015 year end review of goals as provided in the Conservation Officer's memo dated January 12, 2016 seconded by Member Kelley motion passes 5-0.

7:25pm – Discussion – Conservation Officer's 2016 Goals.

The Conservation Officer explained to the Commission the Conservation Officer/Administrative Assistant 2016 Goals dated January 12, 2016.

Some of the new goals are to coordinate with the DPW Director a monitoring program for all Town-owned lands that are associated with the Town's drinking water supply to ensure that these lands are not being encroached upon thereby creating a violation with DEP. Also to prepare with assistance from others, a re-write of the Aquifer Protection Bylaw (Section 4700 of the Zoning Bylaw).

Member Koenigsberg asked if the Conservation Officer and Administrative Assistant could create a step by step worksheet on each database and binder showing a future employee how to manage and input data into it.

The Conservation Officer told the Commission that he would begin working with the Open Space Committee to finalize the Open Space Plan.

Member Buckalew motioned to approve the 2016 goals as provided in the Conservation Officer's memo dated January 12, 2016 seconded by Member Kelley, motion passes 5-0.

Member Kelley motioned to approve the meeting minutes of December 8, 2015 seconded by Member Buckalew, motion passes 5-0.

Member Buckalew Motioned to adjourn seconded by Member Kelley, motion passes 5-0.
Time of Adjournment_____8:32pm_____

Respectfully Submitted,
Sheri Brown, Administrative Assistant

Chairman Koenigsberg