

Board of Selectmen  
Town Hall Conference Room  
December 5, 1997  
Minutes

The meeting was called to order at 4:12 p.m. by Chairman David Ernst. Selectmen present included Jeffrey White, Lawrence Gallagher and Carolina Kiggins. Selectman John Ryerson arrived at 4:31 p.m. Acting Town Administrator Edgar Gadbois and Town Counsel Michael Ford were also in attendance.

On a motion duly made and seconded the Board voted unanimously at 4:13 p.m. on a roll call vote (Ernst, White, Gallagher, Kiggins - yea) to enter executive session to discuss pending litigation and to reconvene in open session.

The meeting reconvened in open session at 5:15 p.m.

A document entitled "Suggested Town Administrator Selection Process" drafted by Selectwoman Kiggins; a draft letter of interest to be sent to candidates drafted by Selectman Gallagher and a memo from the Town Administrator dated 12/5/97 regarding the Town Administrator search process were distributed. The Board discussed the 12/5/97 memo from the Acting Town Administrator. On a motion by Kiggins, seconded by Ryerson, the Board voted 3-2, with White and Gallagher voting against, to reconsider the vote of 11/3/97 when the Board of Selectmen decided not to include community involvement in the Town Administrator search process. On a motion by Ernst, seconded by White, the Board voted unanimously to approve parts 1 and 2 of the Acting Town Administrator's 12/5/97 memo as follows:


- "1. Each member of the Board of Selectmen provides Acting Town Administrator with 10 candidates from applications received by December 17, 1997.
2. Acting Town Administrator reviews applications, checks to make sure they meet qualifications and reduces them to ten by December 24th, informing Selectmen of candidates. At this time if there is a candidate not in the ten, Selectmen can request the Acting Town Administrator to reconsider a candidate."

On a motion by Kiggins, seconded by Ryerson, the Board voted 3-2, with White and Gallagher voting against, that at the next meeting of the Board of Selectmen, the Board discuss and vote on how community involvement would be characterized in the Town Administrator search process.

The meeting adjourned at 5:38 p.m.

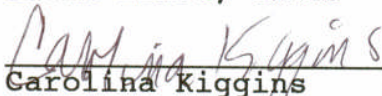
Respectfully submitted,

  
Linda Smulligan  
Administrative Assistant

  
David Ernst, Chair

  
Jeffrey White

  
Lawrence Gallagher

  
Carolina Kiggins

  
John Ryerson