

Board of Selectmen  
January 21, 1997  
Library Meeting Room - 40 degrees F  
Minutes

The meeting was called to order at 6:02 p.m. by Chairwoman Carolina Kiggins. Selectmen present included John Ryerson, Cynthia Paine, David Ernst and Ira Wood. On a motion duly made and seconded, the Board voted at 6:03 p.m. on a roll call vote (Kiggins, Ryerson, Paine, Ernst, Wood - yea) to enter executive session to discuss contract negotiations with non-union personnel and threatened litigation and to reconvene in open session.

The meeting reconvened in open session at 7:17 p.m.

The Board met with Finance Committee members Donna Pickard, Janice Devlin, Howard Grossman, Ken Granlund, Fred Wolff and Jim MacLachlan regarding the FY'98 operating budget as follows:

a) minutes of 1/7/97 joint budget meeting:

Board of Selectmen - on a motion duly made and seconded, the Board voted 4-0-1, with Paine abstaining (she had not attended the meeting), to approve the minutes as submitted.

Finance Committee - voted 6-0 to approve the minutes as submitted. There was consensus to consider the draft minutes of 1/14/97 and 1/16/97 at a future meeting.

b) #220 Fire Department - Lt. Silverman presented a request that the call lieutenants' hourly rate of pay be raised to \$14.00 per hour, to bring them into parity with the hourly rate of pay for call paramedics.

Board of Selectmen - on a motion duly made and seconded, the Board voted 3-2, with Paine and Kiggins voting against, that the hourly pay rate of the call lieutenants be raised to \$14.00.

Finance Committee - took matter under advisement

c) #241 Building Department - Building Inspector Victor Staley was in attendance.

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$53,461.

Finance Committee - voted 6-0 to approve in the amount of \$53,461.

d) #179 Shellfish - Selectman Ernst recused himself and left the table. Shellfish Constable Paul Somerville was in attendance.

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$72,112.

Finance Committee - voted 6-0 to approve in the amount of \$72,112.

e) #180 Shellfish Conservation/Propagation - discussion included the "wish list" item of establishing a 15 hour/week secretarial position and the Shellfish Advisory Committee's recommendation of an additional \$1,000 appropriation to be used in relation to leasing boats to spread cultch.

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$15,730.  
Finance Committee - voted 6-0 to approve in the amount of \$15,730.

Selectman Ernst rejoined the Board.

f) #260 Marina Enterprise - Harbormaster Glenn Shields was in attendance. Discussion included the Harbormaster's request for additional funds for Salary and Wages Seasonal for additional manhours for maintenance projects.

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$105,645. This amount reflects approval of the Harbormaster's request.  
Finance Committee - voted 6-0 to approve in the amount of \$105,645.

g) #261 Marina Enterprise Allocated Costs - discussion included the accuracy of the budgeted figure for workers' compensation.

Board of Selectmen - there was consensus to address this budget after receipt of the information on worker's compensation  
Finance Committee - voted 6-0 to approve in the amount of \$74,750.

h) #262 Marina Enterprise Reserve Fund

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$5,000.  
Finance Committee - voted 6-0 to approve in the amount of \$5,000.

i) #265 Marina Enterprise Advisory Committee

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$100.  
Finance Committee - voted 6-0 to approve in the amount of \$100.

j) #268 Marina Capital Outlay Reserve

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$9,505.  
Finance Committee - voted 6-0 to approve in the amount of \$9,505.

k) #26E Marina Enterprise Upgrade

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$30,000.  
Finance Committee - voted 6-0 to approve in the amount of \$30,000.

l) #135 Town Accountant - Town Accountant Pat Eagar was in attendance. Discussion included Ms. Eagar's request for funding for an additional 5 hours for the temporary employee in her office.  
Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$67,814. This amount reflects approval of Ms. Eagar's request.

Finance Committee - voted 6-0 to approve in the amount of \$67,814.

m) #158 Tax Title - Town Clerk/Treasurer Dawn Rickman attended and outlined tax title procedures.

Board of Selectmen - on a motion duly made and seconded, the Board voted unanimously to approve this budget in the amount of \$14,000.  
Finance Committee - voted 6-0 to approve in the amount of \$14,000.

Other discussion included:

- a) status of Town computers and FY'97 appropriation for a computer consultant to review the computer needs of the Town - it was noted that the Computer Advisory Committee will be meeting with the Board early in February and will forward an interim report to the Board and Finance Committee
- b) update on scheduling meeting with auditor - the Town Administrator noted that the auditor had not been available and that he will try to reach him tomorrow
- b) Nauset Regional Schools Regional Advisory Board - it was noted that a representative from the Board of Selectmen and Finance Committee had not been chosen in time to attend the meeting held earlier today. The Town Administrator reported on the meeting. Howard Grossman will represent the Finance Committee beginning the end of February. Finance Committee members left the meeting at 9:20 p.m.
- c) meeting with Frauke Rosenthal and Luke Fox of the Town Hall Building Committee to discuss change orders - Selectman Ryerson indicated that he had inspected the areas in question and recommended approval of the change orders. On a motion duly made and seconded, the Board voted unanimously to approve change order #1 in the amount of \$1,575 to remove the ceiling in the basement corridor to facilitate wiring and plumbing. On a motion duly made and seconded, the Board voted unanimously to approve change order #2 in the amount of \$4,500 to remove the exterior walls on the first floor, reinsulate and refinish the walls. It was noted that a third change order will be requested to address the first floor vinyl tiles but that a price has not as yet been determined.
- d) regional schools capital maintenance budget procedure and the request by the Superintendent for written guidance - it was requested that the Town Administrator provide information to Superintendent Gradone on the Capital Improvement Plan. It was noted that the Regional School budget meeting is scheduled for 1/29/97.
- e) 1/15/97 memo from the Town Administrator to the Board regarding "Topics for Discussion" - there was consensus that the "Procedure for the Inavailability of the Town Administrator" be amended to include notification of the Police Department dispatcher if members of the Board of Selectmen cannot be reached regarding the absence of the Town Administrator. The Town Administrator requested notification should any Board member need more than 15 minutes of the Administrative Assistant's time out of the office. It was requested that the Town Administrator provide file copies of all documents (correspondence/memos) that he generates.

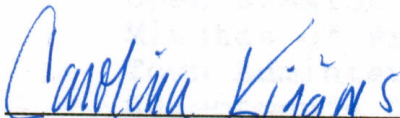
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The meeting adjourned at 10:39 p.m.

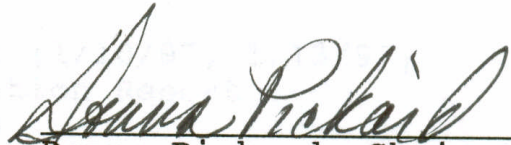
Respectfully submitted,



Linda Smulligan  
Administrative Assistant



Carolina Kiggins, Chair



Donna Pickard, Chair  
Finance Committee

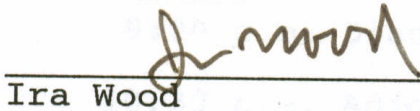


John Ryerson



Cynthia Paine

David Ernst



Ira Wood