

Board of Selectmen
January 10, 1997
Library Meeting Room
Minutes

The meeting was called to order at 2:00 p.m. by Chairwoman Carolina Kiggins. Selectmen present included John Ryerson, Cynthia Paine, David Ernst and Ira Wood. Town Administrator John Hinckley also attended.

The Board discussed:

- a) Fire Chief application process - on a motion duly made and seconded, the Board VOTED 4-0-1, with Paine abstaining, to proceed with procuring consultant services in connection with the Fire Chief selection process using Option A, Scope of Services, from the 8/19/96 letter from the MMA Consulting Group as specifications, pending advice from Labor Counsel; the consultant must have a working knowledge of the area and the total contracted amount must not exceed \$7,000.
- b) draft letter to Sharon Rooney and Tana Watt of the Cape Cod Commission apprising them of the Board's decision to continue the Hamblen Park restoration project "in house" - on a motion duly made and seconded, the Board VOTED unanimously to authorize Park Commissioner Chairman Wood to sign the letter on behalf of the Park Commissioners.
- c) Wellfleet Marine Corp.'s request to use the Town Pier Building as described in the lease of 6/29/92 between the Town of Wellfleet and Wellfleet Marine Corp. for storage pending the upcoming bid for lease of the property - on a motion duly made and seconded, the Board VOTED unanimously that a more specific description of the property be used on the application, that the application be resigned by the appropriate Town department heads and be resubmitted to the Board for approval with a copy of the 6/29/92 lease agreement.
- d) contract with the Clerk of the Works for Phase II of the Town Hall renovation project - Assistant DPW Director Luke Fox also attended. There was consensus that the contract be amended to include duties as described in the AIA document B352 and that an amended job description for the Clerk of the Works be submitted to the Board for review at the January 13th meeting.
- e) Town Hall parking spaces - there was consensus that the DPW, Police Department and Fire Department to meet and forward a recommendation to the Board with regard to traffic flow adjustments in view of the trailer placement due to Town Hall renovations.
- f) The Town Administrator noted the Building Inspector's assessment of the handicap accessibility of the Town Hall trailers.
- g) working session with the Town Administrator - there was consensus that the Town Administrator's response to the list of ways to improve the performance of the Town Administrator approved on 1/6/97 be discussed at the Board's 1/13/97 meeting to afford Board members more time to review the information submitted by the Town Administrator.
- h) Selectman Wood requested the following from the Town Administrator:

1) that the Town Planner be requested to report regarding liability issues related to the proposed Village Walking Path.

2) Hamblen Park maintenance project - a) advise regarding establishment of a group to oversee/advise/coordinate activities; b) provide information regarding liability issues should the Town wish to proceed with volunteer efforts for a wheel barrow brigade; c) help prepare an article for Special Town Meeting regarding funding for maintenance of the area

3) that a staff member be asked to attend the joint Board of Selectmen/Finance Committee budget meetings to take minutes

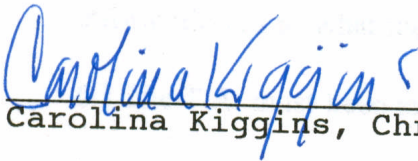
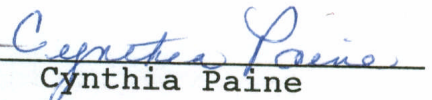
h) Selectman Ernst noted that he will be proposing to the Finance Committee an expenditure of \$10,000 in FY'98 for continuation of water quality assessment in Wellfleet Harbor.

The meeting adjourned at 4:30 p.m.

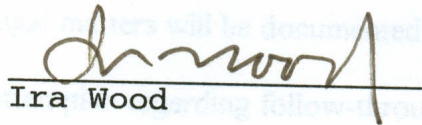
Respectfully submitted,



Linda Smulligan
Administrative Assistant


Carolina Kiggins, Chr
John Ryerson
Cynthia Paine

David Ernst


Ira Wood