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Board of Selectmen
Town Hall Meeting Room
May 17, 1996
Minutes

The meeting was called to order at 3:30 p.m. by Chairwoman Carolina Kiggins. Selectmen present included Cynthia Paine, David Ernst and Ira Wood. Selectman John Ryerson was absent due to a conflict with his work day. Town Administrator John Hinckley also attended.

Chairwoman Kiggins outlined the purpose of this special, goal setting meeting of the Board and then turned the meeting over to the Town Administrator who spoke briefly relative to working out some ground rules and general definitions for the the discussion. It was agreed by the members of the Board to re-visit the goals and priorities prior to the departure of the Acting Town Administrator and to compare these to the Goals and Objectives presented by the Current Town Administrator and adopted by the Board of Selectmen on March 13, 1996.

The Board proceeded to review its 1995-96 Prioritized Goals and discussed with the Town Administrator these priorities and how they related to its approval of his Goals and Objectives.

The Board completed its review of the top ten priorities and discussed the following:

1. Development of action plan to increase the effectiveness of the Capital Budget Planning Process.
2. Administrator's role in working with a new Building and Zoning Inspector to tighten up and standardize zoning enforcement.
3. Reduce Red Tape as described in BOS Goals, Highest Priorities #9.
4. Selectwoman Paine asked to have BOS kept well informed of Comprehensive Plan development and liaison activities.
5. The BOS also wanted a re-check of the motion at ATM on the Adoption of the Comprehensive Plan (Town Administrator to check further).
6. Current Fire Chief Job Description upgraded draft to be forwarded to Board.

7. Transfer Station needs sign upgrade for easier flow, storage of cardboard and enumeration of costs requested by BOS members.

8. Beth Berrio to look into status of brochure for informing public on how to obtain permits etc. and for tasks requiring municipal approvals.

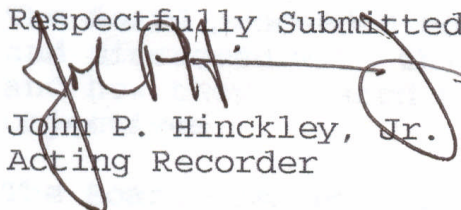
9. Request made to see what other towns are doing on these issues by checking with MMA.

10. T/A needs to send memo to Committees regarding the need to emphasize options along with recommendations when discussing projects, goals, and objectives especially when asking for BOS support or action(s).

The Board agreed by consensus to continue the goal setting activity at a future meeting (date to be determined).

Meeting adjourned at 5:30 p.m.

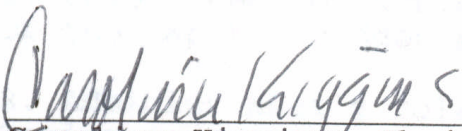
Respectfully Submitted,



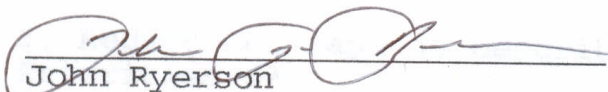
John P. Hinckley, Jr.
Acting Recorder

Approved by Board of Selectmen:

Date: June 10, 1996

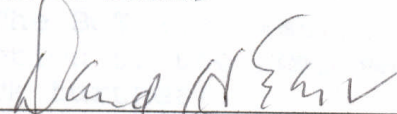


Carolina Kiggins, Chairwoman




John Ryerson

Cynthia Paine



David Ernst



Ira Wood