

Board of Selectmen
Library Meeting Room
August 14, 1995
Minutes

The meeting was called to order at 6:05 p.m. by Chairwoman Carolina Kiggins. Selectmen present included David Ernst, Cynthia Paine and Ira Wood. Selectman John Ryerson was absent.

The Board discussed the Town Administrator recruitment process. Discussion included:

- a) confirmation of ad to be sent to the Beacon
- b) on a motion duly made and seconded, the Board voted unanimously to advertise as follows: Town of Wellfleet, Cape Cod, seeks Town Administrator. Salary range \$46,926 - \$68,045. BPA + 5yr or MPA + 2yr req. Resume to Selectmen's Office, 300 Main Street, Wellfleet, MA 02667 by 9/30/95. The ad will be placed in the Sunday 8/20/95 editions of the Boston Globe, Cape Cod Times, New York Times and Providence Journal and in the next editions of the ICMA, Cape Codder, Connecticut Town & City and VLCT News. If a second round of ads is necessary other publications will be considered.
- c) procedure - discussion included updating the job description, determining four qualities most necessary for the new Town Administrator to possess and use of a screening committee
- d) options for an interim town administrator

The meeting recessed at 6:58 p.m. and reconvened at 7:03 p.m.

Open Session:

- Ruth Rickmers requested that the Board a) present the Boston Post Cane to Raymond Dyer and b) establish a policy to address a situation in which two people are simultaneously eligible for the Cane - she suggested that the person who has been a resident the longest be the recipient
- Donna Pickard addressed the Board regarding a) new fuel oil dispensing procedures at the pier and b) areas of the inner harbor which are not scheduled to be dredged - how to add these areas to the scope of the project. The Administrative Assistant will discuss these matters with the Harbormaster and report back to the Board.

The Board met with Town Accountant Pat Eagar and Assistant Town Accountant Marilyn Crary. Discussion included the budget process and moving forward the date for the beginning of the capital budget process to the first week in September.

On a motion duly made and seconded, the Board voted unanimously at 7:56 p.m. on a roll call vote (Kiggins, Ernst, Paine, Wood - yea) to enter executive session for the purpose of discussing collective bargaining and to reconvene in open session.

The meeting reconvened in open session at 8:23 p.m.

On a motion duly made and seconded, the Board voted 3-0-1, with Wood abstaining (he had not attended the meeting), to approve the minutes of August 3, 1995 as amended.

On a motion duly made and seconded, the Board voted unanimously to approve the minutes of August 7, 1995 as amended and asked that the memo from Phil Linguist regarding his meeting with the Board be attached to the minutes.

Correspondence - the Board discussed:

- a) memo from Acting Recreation Director regarding the end of summer recreation programs
- b) announcement of No Discharge Zone presentation
- c) invitation from Grace Chapel for Board members to attend their 25th anniversary celebration - there was a consensus that Selectwoman Paine will represent the Board. A letter will be drafted by the Administrative Office congratulating Grace Chapel on their anniversary and notifying them that Selectwoman Paine will be in attendance.
- d) letter from Maria Burks regarding reauthorization of the Cape Cod Seashore Advisory Commission - Selectman Ernst will draft a response supporting the Commission.
- e) letter regarding Whitman property - to be forwarded to the Town Administrator
- f) letter from Town Moderator regarding the resignation of Ben Zehnder from the Finance Committee - the opening on the Finance Committee was announced
- g) letter from Commonwealth Electric regarding their attempt to obtain ownership of all existing residential private pole lines - to be forwarded to the Town Administrator
- h) Denise Ilkovich's letter of resignation from the Recreation Committee - a letter will be drafted by the Administrative Office thanking Ms. Ilkovich for her service to the Town

After discussion, there was a consensus of the Board to tentatively schedule a Special Town Meeting for October 23rd.

The Board discussed the Local Comprehensive Plan program actions designated to the Board of Selectmen as follows:

- WR-2: defer to Board of Appeals for recommendation
- ED-6: completed
- CF-1: what are long term facility needs in the Town center?
- CF-2: need exists
- CF-3: being done
- CF-4: defer to Town Planner for recommendation
- AH-1: defer to Housing Authority for recommendation
- OS-6: completed
- HC-5: defer to Planning Board for recommendation
- HC-8: need exists
- HC-10: need exists
- HC-13: defer to Historical Commission for recommendation
- LU-13: Selectman Wood to ask NRAB for recommendation

WR-13: await water capacity study

CR-3: problems seen with this

CR-12: defer to Conservation Commission & Town Counsel for recommendation

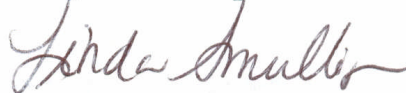
CR-17: defer to Conservation Commission & Board of Health for recommendation

CR-30: ask for clarification from DPW

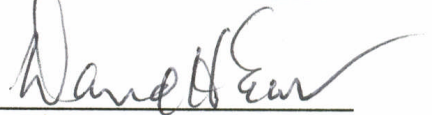
David Coleman addressed the Board regarding their discussions of the Town Administrator's contract. It was noted that Board members were reviewing the Town Administrator's evaluation and goals prior to contract discussions and that all discussions were held during posted meetings.

The meeting adjourned at 9:48 p.m.

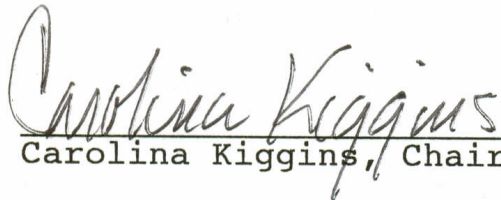
Respectfully submitted,



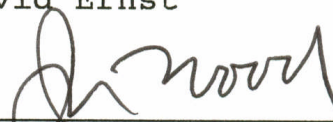
Linda Smulligan
Administrative Assistant



David Ernst



Carolina Kiggins, Chair



Ira Wood

Cynthia Paine