

Board of Selectmen  
August 7, 1995  
Library Meeting Room  
Minutes

The meeting was called to order at 7:00 p.m. by Chairwoman Carolina Kiggins. Selectmen present included David Ernst, Cynthia Paine, Ira Wood and John Ryerson. Town Administrator Julia Enroth also attended.

Open Session:

- Ann Bronsdon asked if the Town still held a bed at Cape Cod Hospital. Senior Center Director Lisa Benson informed Ms. Bronsdon that medical care for those unable to pay is now addressed by state law.

On a motion duly made and seconded, the Board voted unanimously to approve the minutes of July 31, 1995 as amended.

The Town Administrator discussed with the Board:

a) Underground Cable Petition - on a motion duly made and seconded, the Board voted unanimously to approve the petition of Commonwealth Electric and New England Telephone to install and maintain underground cable on Route 6A to service lots owned by Mia Saunders with the understanding that the DPW Director will be contacted before any work begins.

b) Tax Rate - the Town Administrator updated the Board on the status of setting the tax rate

c) Teen Center - discussion included the August 3rd memo from the Acting Recreation Director submitted in response to Selectwoman Paine's concerns about the Teen Center being left unlocked on July 29th. A copy of the report will be forwarded to the Recreation Committee.

- Robert Costa addressed the Board 1) regarding the recent decision concerning the Town Administrator and 2) asked that the Board reconsider last week's decision regarding eligibility requirements for shellfish grant area licenses. On a motion duly made and seconded, the Board voted unanimously that on matters of policy requiring a board decision, advisory committee members and chairmen should be advised of the scheduled discussion by the Board.

The Board met with Phil Linquist of Brown and Lindquist, architects for Phase I and II of Town Hall building renovations. Frauke Rosenthal and Richard Fresselli also attended. Discussion included:

a) how decisions on changes were made during Phase I

b) communication - in the future Mr. Lindquist will furnish the Board with copies of his communiqués

c) basement meeting room door not installed during Phase I - no extra expense to the Town was incurred for recent installation by contractor

d) windows - Town would receive a \$1,600 - \$1,800 credit if incorrect 6 over 6 windows are not replaced by specified 12 over 12

windows. On a motion duly made and seconded, the Board voted unanimously to instruct the architect to observe the original plan.  
e) outside railing - architect has applied and received a variance for the distance between the railings being too narrow. Mr. Lindquist noted that there would be no liability for the Town on this issue.

f) door on first floor - will match door at other end of corridor

g) employing a clerk of works for Phase II - the Town Administrator noted the financial impact

h) credit for electrical service - Mr. Lindquist will check with contractor

i) width adjustments to vanities in outside restrooms are needed to comply with handicap accessibility requirements

The Board considered the request of Ben Zehnder to use Indian Neck Beach on September 2, 1995 for a wedding celebration. Discussion included providing porta potties and complying with beach sticker requirements. On a motion duly made and seconded the Board voted unanimously to approve the request.

Selectman Ryerson noted his concern that participants in the Pan Mass Challenge had not followed safe riding procedures and kept to the right of the road during the event. Selectman Ryerson will draft a letter indicating this concern.

The Board discussed the status of filling the upcoming vacancy in the Building Inspector position. The Town Administrator indicated that the Personnel Board has addressed the job description and will further evaluate the position after the Building Inspector completes a job questionnaire. Selectmen Ryerson and Wood will serve on the selection committee.

On a motion duly made and seconded, the Board voted unanimously to appoint Ann Scalley to the Cultural Council through June 30, 1997.

On a motion duly made and seconded, the Board voted unanimously to appoint Sara Hutchings to the Cultural Council through June 30, 1997.

The Board discussed the Town Administrator recruitment process including:

a) Salary - Selectman Ryerson moved that the ad include a starting salary of \$46,926. The motion was not seconded. On a motion duly made and seconded the Board voted 3-2, with Ryerson and Paine voting against, to advertise a salary range of \$46,926 - \$68,045 depending upon qualifications and experience.

b) Residency - Selectman Ernst moved, and Chairwoman Kiggins seconded, that the Board use the language suggested by the MMA indicating that establishing residency be highly desirable as opposed to required. The motion lost on a 2-3 vote, with Wood, Paine and Ryerson voting against. On a motion duly made and seconded, the Board voted 3-0-2, with Kiggins and Ernst abstaining,

to advertise that residency will be required within one year of appointment.

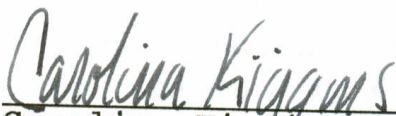
- c) Chairwoman Kiggins updated the Board on the process and costs associated with the MMA recruitment process
- d) Town Administrator job description - Chairwoman Kiggins and Selectwoman Paine will discuss it with several townspeople and report back to the Board
- e) draft ad for newspapers - administrative staff to procure costs and deadlines

On a motion duly made and seconded, the Board voted unanimously at 9:16 p.m. on a roll call vote (Kiggins, Ernst, Paine, Wood, Ryerson - yea) to enter executive session to discuss collective bargaining and contract negotiations and not to reconvene in open session.

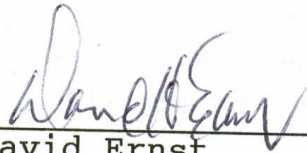
Respectfully submitted,



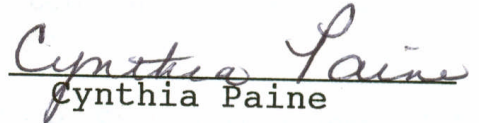
Linda Smulligan  
Administrative Assistant



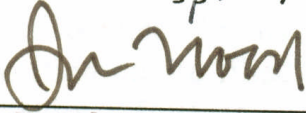
Carolina Kiggins, Chr.



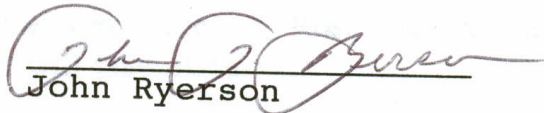
David Ernst



Cynthia Paine



Ira Wood



John Ryerson