

Board of Selectmen
Library Meeting Room
August 3, 1995
Minutes

The meeting was called to order at 12:35 p.m. by Chairwoman Carolina Kiggins. Selectmen present included David Ernst, Cynthia Paine and John Ryerson. Selectman Ira Wood was absent.

On a motion duly made and seconded, the Board voted unanimously at 12:36 p.m. on a roll call vote (Kiggins, Ernst, Paine, Ryerson - yea) to enter executive session to discuss strategy related to contract negotiations and to reconvene in open session.

The meeting reconvened in open session at 12:58 p.m.

The Board discussed the selection of a new Town Administrator. Discussion included:

- a) advertising position - The Board discussed the ad to be published in the Beacon. The discussion included the salary range and a residency requirement. On a motion duly made and seconded, the Board voted unanimously to establish an application deadline of September 25th. There was a consensus that Chairwoman Kiggins will draft the ad which will be available in the administrative office tomorrow. On a motion duly made and seconded, the Board voted unanimously to advertise in the Beacon, ICMA Newsletter, Boston Globe, Cape Cod Times, New York Times, The Cape Codder, Rhode Island League of Cities and Towns, Connecticut Conference of Municipalities, Vermont League of Cities & Towns and with the Maine Municipal Association. There was a consensus that a short version of the ad will be advertised in newspapers after Labor Day.
- b) selecting an interim Town Administrator - Chairwoman Kiggins will contact the MMA for information on Monday
- c) procedure for selection of a Town Administrator - discussion included the use of a screening committee

On a motion duly made and seconded, the Board voted unanimously to extend the application deadline to September 30, 1995.

The meeting adjourned at 2:35 p.m.

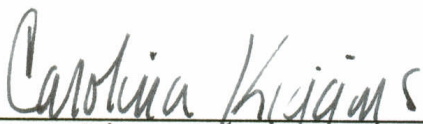
Respectfully submitted,



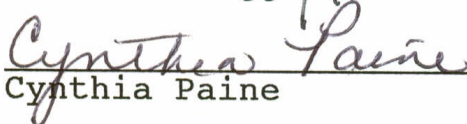
Linda Smulligan
Administrative Assistant



David Ernst



Carolina Kiggins, Chr.



Cynthia Paine



John Ryerson