

Board of Selectmen
January 23, 1995
Minutes

The meeting was called to order at 7:00 p.m. by Chairwoman Carolina Kiggins in the Library Meeting Room. Selectmen present included Robert S. Costa, Cynthia Paine and Ira Wood. Selectman David Ernst was absent. Town Administrator Julia Enroth also attended.

Open Session:

- Candace Perry addressed the Board regarding the status of the maple tree in front of Town Hall in relation to the grant application for a new bus stop area.

On a motion duly made and seconded, the Board voted unanimously to approve the minutes of January 17, 1995 as submitted.

The Town Administrator discussed with the Board:

- a) update on Annual Town meeting articles
- b) Police Cruiser Bid - on a motion duly made and seconded, the Board voted unanimously to accept the high bid of Oceanis Lawry of \$1,552.00 for the 1991 Police Cruiser.

The Board interviewed Morton Inger for appointment to the Natural Resources Advisory Board. Paul Conor, Chairman of the NRAB, also attended. Discussion included the draft Harbor Management Plan, establishing continuity with the Conservation Committee by appointing a member of that Committee to the NRAB, and utilizing Mr. Inger's skills as a writer. The appointment was taken under advisement.

The Town Administrator continued discussion with the Board:

- c) request that Selectmen hold a layout hearing as a preliminary step to accepting Aunt Sarah's Way - the Town Administrator will forward the request to the Planning Board and Town Counsel for review

The Board discussed establishing a Charter Review Advisory Group. There was a consensus of the Board that 1) the Group will be comprised of nine members, 2) each Selectman will bring a list of nine names to the next meeting for consideration and 3) included in the areas to be addressed by the Group will be the role of the Board of Fire Engineers and the appointment of the Fire Chief.

The Town Administrator continued discussion with the Board:

- d) Janet Rose commendation by the Board of Assessors - there was a consensus of the Board that the Town Administrator will draft a letter to Ms. Rose recognizing the commendation
- e) request of the Town of Harwich for a representative to the Route 6 Expansion Committee - Chairwoman Kiggins and the Police Chief will discuss and report back to the Board
- f) preliminary discussion of the Elementary School PTA request to hold a carnival at Baker's Field from 7/3/95 - 7/9/95 - areas to address included portable toilets (handicap accessibility), police

details, emergency vehicle access, size of the carnival, equipment to be used including electrical requirements, status of recreation program for that week, insurance limits, water needs and availability and checking previous references.

The Board met with the Board of Fire Engineers to discuss external issues relative to the Fire Department. In attendance were Board of Fire Engineers members Richard Butterfield, William Corcoran, Larry Mott, Michael Seiser and Thomas Zuercher. Discussion included:

- a) interpretation of State Law and the Town Charter - appointment of Fire Department personnel and control of the Fire Department
- b) Jane Wells study - exclusion of the Board of Fire Engineers
- c) Board of Fire Engineers Mission Statement - disciplinary functions and the budget process
- d) Board of Selectmen's handling of citizen complaints
- e) Fire Chief's job description - position responsible to both the Town Administrator and Board of Fire Engineers

There was a consensus of the Boards that a Letter of Understanding be drafted between the Boards by a subcommittee comprised of two members of each Board with the Town Administrator and Fire Chief acting as ex-officio members. Areas to be addressed included:

- 1) the role of the Board of Fire Engineers and how the Town Administrator and Board of Selectmen relate to that role
- 2) external issues including those outlined by Jane Wells
- 3) the Fire Chief job description
- 4) the Board of Fire Engineers Mission Statement
- 5) Charter changes
- 6) communication
- 7) any other issues deemed appropriate

Selectwoman Paine updated the Board on the actions of the High School Building Committee including the contract with the architect and possible changes to the required septic treatment facility due to lowered gallonage figures.

The Board discussed changes in the P & B bus routes. There was a consensus of the Board that Selectwoman Paine will contact the bus company to determine if the bus will be able to enter downtown and park in front of Town Hall in the same direction for both their north and south routes (in connection with the grant proposal approved for submission last week) and to discuss alternate South Wellfleet stops including pulling into the South Wellfleet complex (preferable option) and establishing a stop at Grandma Gothams or the Marconi Beach area.

On a motion duly made and seconded, the Board voted unanimously to approve the request of the Friends of the Wellfleet Libraries to use the Town Hall driveway for a book sale on July 22 and August 19, 1995.

On a motion duly made and seconded, the Board voted unanimously to

approve the request of David Coleman to take photos at the old fire station on February 9, 1995.

On a motion duly made and seconded, the Board voted unanimously at 9:55 p.m. on a roll call vote (Kiggins, Costa, Paine, Wood - yea) to enter into executive session to discuss strategy with respect to contract negotiations and to reconvene in open session.

On a motion duly made and seconded, the Board voted unanimously at 10:16 p.m. on a roll call vote (Kiggins, Costa, Paine, Wood - yea) to reconvene in open session.

The Board discussed their upcoming meeting with the NRAB to discuss the Harbor Management Plan.

The Board discussed their representatives to the subcommittee to draft the Letter of Understanding between the Board of Fire Engineers and the Board of Selectmen. Chairwoman Kiggins and Selectman Wood will represent the Board of Selectmen.

The meeting adjourned at 10:25 p.m.

Respectfully submitted,

Linda Smulligan

Linda Smulligan
Administrative Assistant

Carolina Kiggins
Carolina Kiggins, Chr.

Cynthia Paine
Cynthia Paine

Robert S. Costa

Ira Wood
Ira Wood