

Board of Selectmen  
October 31, 1994  
Minutes

The meeting was called to order at 7:00 p.m. by Chairwoman Carolina Kiggins in the Library Meeting Room. Selectmen present included Robert S. Costa, Cynthia Paine and Ira Wood. Selectman David Ernst was absent. Town Administrator Enroth also attended.

Open Session:

- Richard Wallace addressed the Board as a representative of the Conservation Trust and requested permission for the Trust to work in conjunction with the DPW and Conservation Commission to upgrade the south side of Old Wharf Point in order to protect marsh areas from traffic. On a motion duly made and seconded, the Board voted unanimously to grant permission for the road work to proceed.
- Mr. Cortes addressed the Board regarding the need for dredging of the Inner Harbor.
- Ruth Rickmers addressed the Board regarding charges for photocopying services at Town Hall and the upcoming Ethics Commission meeting.
- Gordon Dutra addressed the Board regarding lights being left on at the Box Lunch.
- Clarence Smith addressed the Board regarding the status of the Town's request to the State for signs and arrows at the Marconi Beach entrance on Route 6.

The Town Administrator discussed with the Board:

- a) contract with Altrui Brothers for tractor purchase - Ted Gilmartin represented Altrui Brothers and explained details of warranty coverage, repair records and engine life expectancy for the tractor. There was a consensus of the Board to sign the contract.

The Board discussed tractor trailer and boat storage at the Town Pier. Harbormaster Glenn Shields also attended. Discussion included:

- a) inability of some boats to be moved via road
- b) lack of insurance coverage by most fishermen
- c) some degradation of pier due to past boat/tractor trailer storage
- d) exposure to Town - no insurance coverage for loss of use of boat
- e) raising fee for storage
- f) limiting the amount of boat maintenance allowed during storage

There was a consensus of the Board that the Harbormaster will develop guidelines and submit a recommendation for further discussion in November. The Board requested that the Harbormaster's recommendation be reviewed by Town Counsel and the Town's insurance agent.

The Town Administrator discussed with the Board:

- b) Building Inspector's request for unpaid leave of absence - discussion included reassigning Building Department responsibility for the Town Hall project during the Building Inspector's absence.

On a motion duly made and seconded, the Board voted unanimously to approve the Building Inspector's request for a leave of absence from January 23, 1995 through April 21, 1995.

The Board met with members of the Local Comprehensive Planning Committee. Discussion included:

- a) need for additional funding to mail copies of the Executive Summary of the plan to townspeople - discussion included obtaining funds from other committees and perhaps the Board of Selectmen budget
- b) inclusion of mandatory requirements of the plan in the Executive Summary
- c) including a statement in the Plan regarding Town land within the National Seashore - Richard Wallace read the proposed statement. Several members of the Board expressed a lack of support for including the statement in the Plan. Mr. Wallace will submit a written copy of the statement for further review by the Board.

The Board interviewed Calvin Anderson for appointment to the Computer Advisory Committee. Discussion included Mr. Anderson's interests and background. The appointment was taken under advisement until next week.

The Board discussed establishing a site selection and facility planning committee for construction of a senior/community center. Discussion included:

- a) determining type of facility to be built
- b) possible funding sources
- c) possibility of a regional facility

There was a consensus of the Board to establish a task force to develop plans and procedures for a multi-use senior center/-community center facility. The Task Force will be comprised of a representative from each of the Council on Aging, Planning Board, Open Space Committee, Friends of the Council on Aging and two at-large members. The DPW Director, Board of Health Agent, Council on Aging Director, and Town Planner will act in advisory capacities. Selectman Wood will serve as liaison from the Board of Selectmen. Committee Chairs in attendance were asked to submit the name of a representative to serve on the Task Force. The at-large members will be appointed after an application and interview process by the Board of Selectmen.

On a motion duly made and seconded, the Board voted unanimously to approve the minutes of October 17, 1994 as submitted.

On a motion duly made and seconded, the Board voted unanimously to approve the minutes of October 24, 1994 as printed.

On a motion duly made and seconded, the Board voted unanimously to approve the minutes of October 25, 1994 as printed.

On a motion duly made and seconded, the Board voted unanimously to

approve the minutes of September 27, 1994 as submitted.

The Town Administrator continued discussion with the Board:

- c) conflict of interest exemption for John Grillo and Elizabeth Schultze of the Cultural Council - discussion included their grant requests and it was noted that neither had voted on their own applications. On a motion duly made and seconded, the Board voted unanimously to approve the request and to exempt John Grillo and Elizabeth Schultze in accordance with the Conflict of Interest Law so that their projects may be funded.
- d) School Committee Subcommittee on Regional Issues to study regionalization - discussion included financial implications. The Board requested that they be informed on when and how often the committee meets before a representative is chosen.
- e) Town Hall roof bid - discussion included the selection process for the telephone bid solicitation and cost savings incurred by the Town purchasing the supplies. On a motion duly made and seconded, the Board voted 3-0-1, with Paine abstaining, to accept the bid of Total Home Care of \$2,750.00 for labor only, to reshingle the Town Hall roof.
- f) MMA Selectmen's Handbook - the Town Administrator will draft a letter requesting an updated publication.
- g) Special Municipal Employee exemption - on a motion duly made and seconded, the Board voted unanimously to give Wayne DeForest an exemption as a Special Municipal Employee in relation to the bid for servicing Town radio equipment and that the exemption be in compliance with the Conflict of Interest Law.
- h) School Committee vacancy due to Elaine Brown-Gallagher's resignation - the Town Administrator will check with Town Counsel regarding the timeframe for filling the vacancy.
- i) Brewster Regional School Agreement Amendment recommendation:
  - 1) eliminating geographic restrictions for schools in region - discussion included potential increases in transportation costs - on a motion duly made and seconded, the Board voted 3-0-1, with Paine abstaining, against eliminating the restriction.
  - 2) requiring development of a Capital Expenditure Plan - on a motion duly made and seconded, the Board voted unanimously in favor of requiring a Capital Expenditure Plan and it was noted that there should be broad interpretation of the term "capital item" for applicability over time.
- j) draft of Yard Sale Bylaw submitted by Planning Board - discussion included enforcement. There was a consensus of the Board to ask the Planning Board to clarify the second paragraph and to include language regarding items taken on consignment.
- k) request from the Cape Cod Commission that the Board designate a Town officer as the central information and liaison officer for coordinating Developments of Regional Impact - there was a consensus of the Board to designate the Town Planner
- l) FY 1995 Municipal Recycling Application - on a motion duly made and seconded, the Board voted unanimously to authorize Chairwoman Kiggins to sign the application for recycling roll-off containers.

m) resignations of Alton Cox and Fred Cue from the Water Commissioners' Advisory Group - there was a consensus of the Board to maintain the committee.

n) draft letter to Tang Dynasty - there was a consensus of the Board to sign and send the letter

On a motion duly made and seconded, the Board voted unanimously to approve the application of the Recreation Department to place a sign on the front lawn of Town Hall indicating a Teen dance at the Elementary School on November 5th.

On a motion duly made and seconded, the Board voted unanimously to approve business license renewals for Neighborhood Auto Works; Briar Lane Body & Paint; West Main Books; Video Stuga, Inc.; Herridge Books and Farmhouse Antiques.

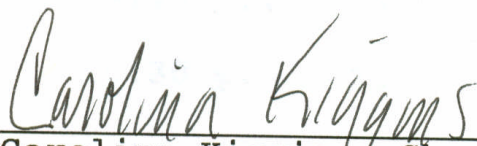
On a motion duly made and seconded, the Board voted 3-0-1, with Costa abstaining, to approve the business license renewal for Computer Options.

On a motion duly made and seconded, the Board voted unanimously at 10:54 p.m. on a roll call vote (Kiggins, Costa, Paine, Wood - yea) to enter into executive session to discuss collective bargaining and a grievance and not to reconvene in open session.

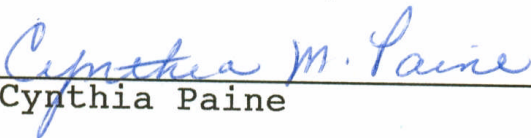
Respectfully submitted,



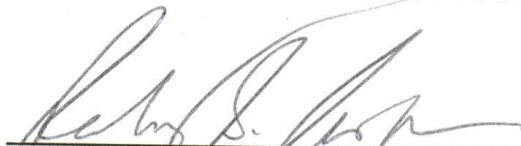
Linda Smulligan  
Administrative Assistant



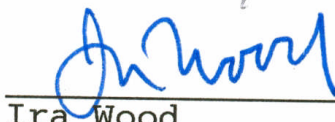
Carolina Kiggins, Chr.



Cynthia Paine



Robert S. Costa



Ira Wood