

Board of Selectmen
October 7, 1994
Minutes

The meeting was called to order at 3:17 p.m. by Chairwoman Carolina Kiggins in the Library Conference Room. Selectmen present included Robert S. Costa, David Ernst, Cynthia Paine and Ira Wood. Town Administrator, Julia Enroth, also attended.

The Board held a preliminary discussion to review the Charter and identify areas for possible future review. The following suggestions were discussed:

- a) 2-3-1 - add language to indicate that the Board of Selectmen may call a Special Town Meeting in addition to a request by registered voters
- b) 2-6-4 - also specify Special Town Meeting
- c) 3-2-1 - review
- d) 3-2-3 - change word "it" as refers to Board of Selectmen
- noted ambiguous language and the need to clarify the Board's relationship to the Town Administrator
- e) 3-7-1 - review term "deal with"
- f) 5-3-2 - review the duties of the Town Administrator; specifically noted was section "m" since the "director of public works" is the only employee listed
- g) 5-4-2 - include the position of "Fire Chief"
- h) 5-10-1 - change "may" to "shall" "designate"
- review last sentence
- i) 8-2-1 - review in relation to the Personnel Board making recommendations directly to Town Meeting without review by the Board of Selectmen
- j) 8-5-2 - review in relation to duties of Recreation Director
- k) 8-6-3 - review last sentence

It was also suggested that the Board consider rescheduling the date of the Annual Town Meeting to some time in May to allow more time for the budget process.

On a motion duly made and seconded, the Board voted unanimously to appoint Peter Hall to the Open Space Committee through June 30, 1995.

The Town Administrator advised the Board of the dates of the upcoming Habitat for Humanity groundbreaking ceremony and the open house at the Fire Station in conjunction with Fire Prevention Week.

The Town Administrator submitted change order #1 of the Town Hall renovation project to the Board for approval. The Board discussed the process for authorization of change orders in relation to this project. On a motion duly made and seconded, the Board voted 4-0-1, with Selectwoman Paine abstaining, to authorize a subcommittee consisting of Chairwoman Kiggins, Selectwoman Paine and Selectman Costa to review and approve change orders for Phase I of the Town Hall renovation project on the condition that if the subcommittee is unable to reach agreement on the approval of a change order the change order will be brought to the full Board for approval.

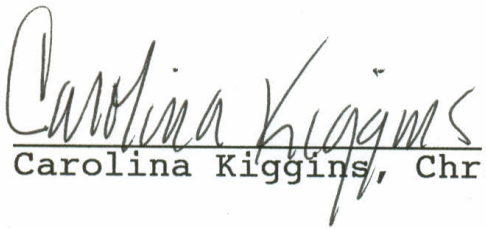
On a motion duly made and seconded, the Board voted unanimously to authorize Chairwoman Kiggins to sign change order #1 which includes a decrease of \$2,058 for electrical work and a thirty day extension for completion of the project.

On a motion duly made and seconded, the Board voted unanimously at 4:16 p.m. on a roll call vote (Kiggins, Costa, Ernst, Paine, Wood - yea) to enter into executive session to discuss collective bargaining and not to reconvene in open session.

Respectfully submitted,



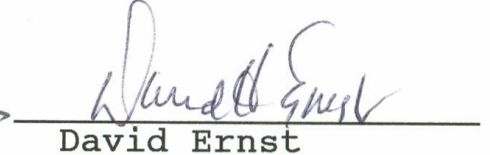
Linda Smulligan
Administrative Assistant



Carolina Kiggins, Chr.



Robert S. Costa



David Ernst

Cynthia Paine



Ira Wood