

MINUTES OF THE WELLFLEET CULTURAL COUNCIL
JUNE 1, 2009, 6:00PM
WELLFLEET COUNCIL ON AGING

PRESENT: Martha Carroll, Tom Cole, Heather Draz, Laura Kozak, Ennie McDonald, Jan Morrissey, Kim Shkapich, Shirl Weber, Susan Weegar

ABSENT: None

MINUTES FROM MAY 4, 2009: The minutes of the May 4, 2009 meeting were accepted with corrections.

OLD BUSINESS

Artists' Recycling Program: Kim reported that conversations are in progress. She will contact Lydia Vivante again.

Updated WCC Priorities And Guidelines: Susan previously e-mailed proposed guidelines revisions to members. These revisions were discussed, and agreed upon as follows:

Section I: Program Purpose and Review Criteria

- The proposed second bullet point will be revised to read: *Applicants must have the support of a local venue to be considered for a grant.*
- The proposed paragraph giving priority to applicant requests for amounts under \$750 will not be added to the guidelines.

Section III: Notification

- The proposed replacement of the first paragraph was accepted with grammatical corrections.

Section VI: Timeline

- Members agreed to add all proposed new calendar items.

Members also discussed adding a paragraph to the guidelines requiring grant applicants to submit a list of all LCCs to which they have applied. It was decided that this was not necessary, as applicants are required to supply this information on the LCC grant application form. Not every grant applicant complies, however, so we will consider contacting Orleans, Eastham, Truro, and Provincetown Cultural Councils during the application evaluation process, so we can maximize the diversity of programs in our area.

Fund Raising - Town Allocation: Susan contacted Rex Peterson, Assistant Town Manager, about getting a WCC funding item on the next Town Warrant. Mr. Peterson suggested the WCC go through the Selectmen directly, and get on the warrant as part of the town budget. WCC would then not have to go to town meeting every year to request funding. Susan will continue discussions with the town.

Because next year's LCC funding is expected to be cut significantly, members agreed to ask the town for \$5,000. If the town does not want to give us this amount, we should request funding for postage, advertising, printing, and other operating expenses.

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Fund Raising - Letter to WNRTA: Heather previously e-mailed members a draft letter addressed to WNRTA president Alice lacuesse, requesting that the WCC be allowed to give a brief presentation at the WNRTA annual summer meeting. Members approved the letter. Heather will mail it. If the WNRTA grants our request, Kim will make the presentation.

Grant Writing Workshop: Members agreed that we should plan a fall grant writing workshop.

Links to WCC on Library and Town Web Sites: Susan reported that Assistant Town Administrator Rex Peterson has agreed to link the WCC web site to the town web site. Susan will be talking to Library Director Elaine McIlroy about linking with the library web site. Martha suggested we add WCC events to the town's web calendar of events.

Nauset Students on Council: Susan spoke to the community services liaison at Nauset High School about enlisting Nauset students to serve on the WCC. Susan was directed to post a notice on a community services bulletin board.

Contacts with Grant Recipients: Kim previously e-mailed grant recipient contact information to WCC members. At the meeting she gave WCC members copies of their assigned recipient's application. Applications should be returned to Kim.

- **Martha** reported that Allegretto Outreach will perform on Thursday, June 4 at 1:15 pm at the Wellfleet Elementary School. The group was unaware that they had to display the WCC banner. Martha agreed to bring the banner to the event, to introduce the group, and to take photographs. She will not photograph students, as that would require a release form. Allegretto will advertise the performance on the Cape Foundation for the Arts web site.
- **Shirl** called Nate Johnson. He does not yet have a performance date.
- **Laura** reported that the Cape Cod Arts and Alzheimer's Project is scheduled to appear June 25 at the Sandpiper Gallery. The venue is very small, and WCC banner placement will be difficult. Susan will visit the gallery and deal with this issue. Laura will make certain the group publicizes the event, and properly credits WCC and MCC.
- **Kim** will be contacting Mark Gabrielle.
- **Ennie** will be contacting Dennis Cunningham.
- **Jan** will be contacting Davis Bates and Roger Tincknell
- **Susan** reported that Tides Dance Company is still negotiating with Wellfleet Harbor Actors Theater for the use of their stage. Because of costs, they may have to find a different venue. The event could take place in the fall or winter months.

Chamber of Commerce: Kim met with Marcia Sexton of the Wellfleet Chamber of Commerce Guide Book Committee regarding membership. The 2009 Chamber guide book has already been printed. The cost for a full annual membership at this point would be \$125. Ms. Sexton suggested the WCC join as a Friend of the Chamber for a fee of \$25. Kim agreed, and sent a check in that amount to the Wellfleet Chamber of Commerce.

Members discussed WCC representation at Chamber events and meetings. We also discussed placement of a WCC poster, flier, or business card at the Chamber information booth. These publicity items should feature the WCC web site. Kim will look into this.

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Networking with other LCC's: Susan reported that Truro, Provincetown, and Eastham Cultural Councils may be interested in co-sponsoring a joint grant writing workshop with us in the fall. Further discussions will take place at a meeting the third week of September.

Miscellaneous:

- As soon as we receive venue and date information from our assigned grant recipients, we will relay this information to Susan for posting on the WCC web site.
- We will use Chatham CC's plan for the year as a model for WCC's yearly planning.
- We will be adding a "new ideas" item as a standard agenda item.
- Heather has copies of several photo release forms we can use as models for writing a WCC photo release form.
- Martha suggested we give a list of upcoming WCC events to local radio stations.

NEW BUSINESS

Election of Officers:

- *Chairman:* Martha nominated Susan; Shirl seconded the nomination. The vote was unanimous; Susan accepted.
- *Treasurer:* Martha nominated Ennie; Susan seconded the nomination. The vote was unanimous; Ennie accepted.
- *Secretary:* Susan nominated Jan; Tom seconded the nomination; The vote was unanimous; Jan accepted
- *Publicity:* Susan nominated Kim; Ennie seconded the nomination. The vote was unanimous; Kim accepted.

Martha will be handing over the WCC secretary's files to Jan. Kim will be handing over the WCC treasurer's files to Ennie.

Miscellaneous Member Updates:

- Kim's term is ending; she has applied for reappointment.
- Shirl's term is ending; she will not be applying for reappointment.
- Tom's term is ending; he will probably be applying for reappointment.
- Heather has been appointed to the WCC.
- Jan has been appointed to the WCC, and sworn in.

Calendar for Fall:

- *Monday, September 14:* Next regular business meeting will be held at 6:30 p.m. at the Wellfleet Library. Members agreed to continue discussing business items through the summer via e-mail and phone, but all decisions must be made at a regular meeting.
- *Saturday, September 26:* Grant writing meeting at Truro Community Center. Time TBD.

ADJOURNMENT: Meeting adjourned at 8:10 p.m. Members gathered in the COA living room to watch excerpts from the Hyannis Sound Concert, which had been recorded by Tom.

Respectfully submitted by Jan Morrissey, secretary-elect.