

## Wayland Long-Range Planning – Town-Owned Land

September 11, 2014 – 8:30 AM

Present: Colleen Sheehan, presiding; Mary Antes, Kent Greenawalt (9:00 AM), Frank Krasin, Gretchen Schuler. Also attending: Sarkis Sarkisian, Town Planner; Linda Segal, Molly Upton.

Meeting began with Colleen reporting on the Finance Committee's meeting on September 10<sup>th</sup> at which she noted that there should be one online/webpage repository for all of FinCom's working groups on Long Range Planning. Here posted meetings and minutes should be made available to the public.

Attendees began with a discussion of how to construct a long range municipal plan – who would carry out this task – would there be a survey – would there be consideration of needs against demographic – how often would it be updated?

Logistics: Plan to meet September 19, October 10 and October 24. Add Recreation to FinCom's/Tom Greenaway's chart (attached) and encourage someone from DPW to attend these meetings.

Public Comment: Molly Upton asked about the Orchard Lane land – was there still discussion of the potential of selling it for development. Linda pointed out that it is Zone 2 land that is wooded. It was also pointed out that we should know the allowed use of parcels and then determine whether a parcel is still appropriate for that use.

Discussion continued about what the charter of this working group should be and whether or not a long range planning committee for town-owned land as recommended in the Master Plan should be implemented.

It was noted that there are a number of Master Plans available for certain parcels. For instance Frank noted that the Recreation Commission completed a master plan for the Loker Fields and now is working on a plan to develop those fields. Others that are in process are Library, Senior-Community Center, DPW.

In addition it was noted that the Recreation Commission has assumed "stewardship" of the Rail-Trail when built meaning that it will be responsible for maintenance.

Mention of the rail-trail led to a brief discussion of connectivity as reflected in FinCom Long-Range Planning Topics Chart. Colleen stated that she had indicated that she thought the topic at the bottom of the chart (attached) regarding transportation, sidewalks and rail-trail was about connectivity and perhaps should be rolled into this working group's concerns, particularly with regard to sidewalks. There may be need for a survey of needs to learn whether sidewalks in certain areas of town are needed or wanted by residents.

In order to determine what this community needs or wants it was suggested that a census could be informative followed by results of a Survey asking what are the community needs (not services)? What are the priorities?

The discussion of membership of a Long Range Capital Planning Committee led to consideration of the membership of the Master Plan Advisory Committee which had 11 members from various boards and commissions. Outcomes of this discussion were:

- At most 9 members, perhaps 7 is the correct number
- One rep each from BOS, ConCom, B of PW, Housing Authority, PB, Rec, 1-3 at large appointed by BOS or PB (should there be a rep of FinCom?)
- Representatives of vs members of the respective boards – no conclusion.

Finally consideration of duration of a Long Range Capital Planning Committee ended with a consensus that it would be a permanent committee and probably should be organized as an act of Town Meeting.

The steps that a long range capital planning committee are likely to take include:

- Discussion of the need or want;
- Development of the Concept;
- Construction of the Concept.

Since the group that is promoting a senior-community center are working toward construction of a center it may be useful to use it as a test project to implement whatever process this working group identifies as useful to consider long range planning.

At the end of the meeting Sarki handed out:

- Executive Summary of Master Plan Advisory Committee (2010);
- Chart showing characteristics of Capital Facilities Committees in surrounding towns, and;
- Language Establishing Capital Facilities Committees in surrounding towns.

Linda Segal told of a petitioners' initiative to establish a capital facilities planning and coordinating committee as recommended in the Master Plan 2003. She said that it went before TM in 2008 but failed partly because in January of 2008 the FinCom had established the CIP process. Linda recommended that we get the article and some of back up materials as it may inform this working group's conversations about the same.

Respectfully submitted,

Gretchen G. Schuler

Wayland Finance Committee Draft  
 Long-Range Planning Topics  
 September 10, 2014

<b><u>Committee Owner</u></b>	<b><u>Project</u></b>	<b><u>Working Group</u></b>	<b><u>Status</u></b>	<b><u>Timeline</u></b>	<b><u>Future Financial Impact</u></b>
FinCom	Evaluation of Prior FinCom Goals	Finance Committee (assists from Planning Board, Anette Lewis, and Clifford Lewis)			
FinCom	Peer Towns	Finance Committee (assist from Kent George)			
Planning	Process of Evaluating Town Owned Property	Planning Board, Finance Committee, Library Trustees			
EDC	Development Mix, Increasing Tax Revenues, Open Space, Zoning Bylaw, etc.	Economic Development Committee and Planning Board			
School	Schools	School Committee, Kent George			
BOS/School	Health Care/Benefits for Employees	Board of Selectmen, School Committee, with input from OPEB Committee			
COA	Seniors	Council on Aging (Denise Yurkofsky & Bill Sterling)			
BOS	Efficiencies in Town Government (regionalization & changes within the current structure)	Board of Selectmen (with input from Mike Lowery & Molly Upton)			
FinCom	Financial Policies	Finance Committee			
Library	Library (operational needs and physical plant needs)	Library Trustees			
FinCom	Sustainability of Financial Decisions	Finance Committee (with input from Alice Boelter)			
Planning	Planning (public transportation, sidewalks, rail trail, zoning by-law, etc.)	Planning Board			
FinCom	Challenge Financial Functions on Town Balance Sheet	Finance Committee (with input from OPEB Committee & Audit Committee)			