

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: **Long Range Planning Working Group for Town Owned  
Parcels**

FILED BY: Colleen Sheehan

DATE OF MEETING: Friday October 31, 2014

TIME OF MEETING: 8:30 A.M.

PLACE OF MEETING: Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

**Long Range Planning Working Group for Town Owned Parcels**

Note: Items may not be discussed in the order listed or at the specific time estimated.

8:30 A.M. Call to order

8:30 A.M. Public Comment

8:35 A.M. Discussion of long-range town owned parcels planning process

Meeting to focus on workflow of committee. Run mock projects through various processes to see where information is needed, where other town boards/committees would interact and where future long-range municipal space and capital planning fills the gaps.

9:45 A.M. Members' reports and topics not reasonably anticipated within 48 hours of meeting

9:50 A.M. Review minutes, set next meeting dates

10:00 A.M. Adjourn