

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Youth Advisory Committee

FILED BY: Lynn Dowd

DATE OF MEETING: 9/10/15

TIME OF MEETING: 9:00 a.m.

PLACE OF MEETING: Town Building; second floor conference room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

1. Welcome and introductions  
Approve minutes from 6/12/15
2. Staff updates
  - Referrals
  - Program updates
3. WaylandCares
  - Program updates
  - Prevention education for staff and board
4. Board Updates
  - Vacancies
  - Appoint an interim or permanent chair
  - Roles of board members
  - Structure and content of meetings
5. FY15 Stats
6. FY16 budget process
7. Other items?
8. Public comment
9. Confirm next meeting date and time.

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.