

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Youth Advisory Committee

FILED BY: Lynn Dowd

DATE OF MEETING: 11/18/16

TIME OF MEETING: 9:00 a.m.

PLACE OF MEETING: Town Building; Small Conference Room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

Call the meeting to order/welcome /check in  
Approve minutes of 10/14/16  
Staff Updates  
    Referrals/programming  
    WaylandCares  
Board Updates  
    Reporting in from the community  
Special Topics  
    Process for Director's evaluation  
    Community-wide coordination of services and resources  
    Prioritizing agenda/meeting time  
    WaylandCares space needs  
Other items?  
Public Comment  
Confirm next meeting date

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.