

Wayland Real Asset Planning Committee
WAYLAND TOWN BUILDING, PLANNING BOARD ROOM
41 COCHITUATE ROAD, WAYLAND MA
October 17, 2016 – 7:30 PM
APPROVED 11/1/16

Present. Tom Abdella (presiding), Nicole Riley and Gretchen Schuler.

Call to Order. The meeting was called to order at 7:36 PM by Tom Abdella who reviewed agenda. There was no public comment.

Minutes. The minutes of October 4, 2016 were approved as presented by a vote of 2-0-1. Nicole Riley abstained due to absence from meeting for which minutes were written.

Discussion of Available Data Layers for GIS. Ms. Schuler learned from Brendan Decker, Town GIS specialist, that most of the GIS data layers that are not readily available to the general public are available on request and many are maintained by other departments such as Conservation Office for environmental data. Most of the Town Infrastructure such as drainage, hazmat sites and wellhead sites are on other maps however generally communities do not map wellhead sites; and zoning and bylaws layers are available. While on the topic of town-owned parcels, Ms. Schuler volunteered to begin the research on deeds of the last ten properties on the list that WRAP had made several months ago. She will then turn the list over to Ms. Riley and Ms. Lewis for them to probe the properties for which deeds were not readily identified.

Review of Outline dated 10.30.15. Ms. Lewis had drafted a proposed outline a year ago when WRAP was just getting underway. Some parts have been worked on and others need a member to take pen to paper. Mr. Abdella, Ms. Riley and Ms. Schuler talked through each section of the outline and decided to re-order the sections as such: Start with an Executive Summary; move Land to precede Buildings descriptions and combine the two into one section with a "General Statement" and use of Appendix; from property discussion move to Siting Strategy followed by Criteria for Establishing Priorities with demographics added here to guide in considering projects; then list the projects; and finally combine the Long-range Facilities Plan with the Capital funding Plan. At the end there will be Appendices. On the 2015 outline there is an item "IX. Data Sources." It is unclear as to what was meant by this, so for the moment it will put in the Appendices.

When discussing the Capital Funding Plan, Ms. Schuler noted that a memo from the Treasurer was sent out late afternoon which was a forward of a memo from the Town's new financial advisors. Gretchen forwarded to members. This will be an important document for WRAP when considering a capital funding plan and WRAP members will follow the FinCom's reaction to the same memo.

Special Town Meeting Articles There was little discussion about individual articles and the decision is that WRAP will be listening but that as a committee we will not comment on articles. Ms. Schuler reported that she had attended a Recreation Commission meeting as planned and simply explained work of WRAP relative to use of Town-Owned parcels. She showed the Recreation Commission the site sheets that WRAP has prepared and urged them to consider the amount of information already available about town owned sites.

Next Meetings.

November 2, 2016, 7:30 PM.

November 30, 2016

Items to be included on agenda 1) Activities Chart and 2) Final Report assignments.

The meeting adjourned at 8:34 following a 3-0-0 vote.

Respectfully submitted, Gretchen G. Schuler