

Wayland Real Asset Planning Committee

November 18, 2015 – 8:00 PM

Present: Colleen Sheehan, chair; Anette Lewis, and Gretchen Schuler.

Public Comment. None.

Minutes The minutes will be held for next meeting.

Department-Level Outreach. Colleen Sheehan reported that she met with the Housing Authority which is a federal agency so has a slightly different relationship to town owned property. The Housing Plan, which is in updated draft form, states a goal of acquiring single family homes that will qualify for community housing. There is a December 3rd meeting scheduled with Board of Selectmen and all housing entities – Authority, Partnership, and Municipal Affordable Housing Trust. Ms. Sheehan is meeting with Partnership on December 17th.

Anette Lewis reported that she had met with Wastewater Commission, which will answer the list of questions within a month or two – by the end of the year. Ms. Lewis asked the WWMC to think about whether the Commission might, in the future, create additional waste water districts in other areas of town, such as one at Dudley Pond where they would need land for a plant and leaching field. In addition the present plant at the new Town Center may need to add a “treatment train” in the event of new regulatory requirements.

Develop Criteria: Assessing Capital Facilities’ Needs; and Determining Priorities Among Projects

There was a brief discussion about the ranking of projects – it is important to quickly pull together the list of land and existing structures, list of criteria for ranking projects and the list of potential projects. Once these three lists have been developed, WRAP will be able to evaluate projects.

One criterion should be whether the project is eligible for CPA funds. Ms. Schuler noted that any other funding sources should be considered under an economic criterion.

Data Base Information. Gretchen Schuler will talk to Brendan Decker about his timeline for completing the update of Town-Owned Property data base with the hopes that it can be completed in time for a December 11th 7:30 AM meeting.

Next Meetings

Note time changes to accommodate other meetings of WRAP members.

December 3rd (Thurs.) 7:30 PM if quorum available

December 11th (Fri.) 7:30 AM (with staff) (Ms. Sheehan will respond to Nan telling her of meeting.)

The meeting adjourned at 9:00 PM following a 3-0-0 vote.

Respectfully submitted,

Gretchen G. Schuler

Materials Received at Meeting

- 1) List of Criteria about existing buildings and land and list of project evaluation criteria (11-12-15, Schuler)
- 2) Criteria List for WRAP Committee Analysis (11-12-15, Steinberg)
- 3) Project Criteria List and Scoring Matrix (11-12-15, Schuler)