

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Real Asset Planning Committee ("WRAP")

FILED BY: Anette Lewis

DATE OF MEETING: Tuesday, November 1, 2016

TIME OF MEETING: 8:00 p.m.

PLACE OF MEETING: Wayland Town Building
41 Cochituate Road

PROPOSED AGENDA

Note: Times are approximate and items may not be discussed in the order listed or at the specific time estimated.

7:30 p.m. Call To Order

- Public Comment
- Review & Approve Minutes – 10/4/16 & 10/17/16
- Discuss & Confirm Outline and Writing Assignments for Final Report
- Review and Update Timeline for Deliverables
- Report On & Discussion of Committee Members' Assignments – Including Demographics, Condition of Existing Buildings, Town-Owned Land Data Base, Status of Review of Parcels and Possible Uses, Web Page, Property Restrictions, Planning Process for Major Capital Projects, Capital Funding Process, Decision Matrices, Timeline for Deliverables
- Discuss Request for WRAP to Participate in WAYCAM's Buzz Program -- Schuler
- Matters Not Reasonably Anticipated By The Chair 48 Hours In Advance Of The Meeting
- Discuss Dates for Future Meetings – 11/30/16
- Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.