

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Real Asset Planning Committee ("WRAP")

FILED BY: Anette Lewis

DATE OF MEETING: Tuesday, February 2, 2016

TIME OF MEETING: 2:00 p.m.

PLACE OF MEETING: Town Building

PROPOSED AGENDA

Note: Times are approximate and items may not be discussed in the order listed or at the specific time estimated.

2:00 PM Call To Order

- Public Comment
- Report on Conversation with Ben Keefe, Public Buildings Director – Condition of Existing Buildings & Proposals for Major Capital Expenditures
- Any Updates from Board/Committee Outreach
- Review & Approve Minutes – 1/20/16 & 1/23/16
- Develop Criteria for: Assessing Capital Facilities Needs; Determining Priorities Among Projects; Site Selection
- Work on Interim Report – Common Themes/Synergies; Characteristics of Select Town-Owned Parcels; Future Capital Requests & Effect on Debt Limit/Taxes
- Report of Committee Members on Assignments – Including Demographics, Condition of Existing Buildings, Town-Owned Land Data Base, Web Page, Research On Property Restrictions
- Matters Not Reasonably Anticipated By The Chair 48 Hours In Advance Of The Meeting
- Future Meetings – 2/10/16; 2/24/16
- Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.