

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Wayland Real Asset Planning Committee ("WRAP")

FILED BY: Anette Lewis

DATE OF MEETING: Thursday, December 17, 2015

TIME OF MEETING: 7:30 p.m.

PLACE OF MEETING: Town Building

**PROPOSED AGENDA**

Note: Times are approximate and items may not be discussed in the order listed or at the specific time estimated.

7:30 PM Call To Order

- Public Comment
- Review & Approve Minutes – 12/11/15
- Any Updates from & Proposals for Board/Committee Outreach, Including Feedback from 12/11/15 Meeting with Staff & 12/14/15 Progress Meeting with Board of Selectmen
- Develop Criteria for: Assessing Capital Facilities Needs; Determining Priorities Among Projects; Site Selection
- Continue Work on Necessary Components of a Comprehensive, Long-range Facilities Plan (see tasks outlined in the Charge)
- Discuss Report To Town Meeting -- Tasks That Need To Be Completed Before Committee Can Assess & Make Recommendations On Specific Projects/Use of Land
- Schedule Upcoming Meetings – Monday 1/4/16?
- Matters Not Reasonably Anticipated By The Chair 48 Hours In Advance Of The Meeting
- Adjourn

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.